VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

REGULAR BUSINESS / DEPARTMENT HEAD MEETING

NOVEMBER 14, 2017

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Norma Stewart, Andrew Marshall

Members Absent: Dan Smith, Anthony Vezzose

Others Present: Brett Norsworthy, Todd Gaignat, Jerry Lasher, Evan Tyler, Tommy Mettler, Nick Rizzo, Bob Crane

Meeting called to order at 7:00pm, Pledge of Allegiance

**Todd Gaignat, Evoqua**

Mr. Gaignat from Evoqua Technologies was present at the meeting to discuss a quote sent in for the full service odor control package and monitoring system for the sewer force main. Mr. Gaignat also introduced new pricing for Bioxide should the Village adopt the monitoring quote. Mayor Henner stated that the numbers provided by Mr. Gaignat made sense and that the Village Board would be getting in touch with Mr. Gaignat regarding their decision.

**Highway Department**

See attached report.

Mr. Rizzo stated that equipment maintenance was ongoing and the snow blower for the Kubota is back from service.

Mr Rizzo informed the Board that there are residents in the Village whose garbage has not been picked up in a while and is piling up at the curb. This may be an issue when snow plowing has to begin. What can be done about this situation? Code enforcement can issue a 10 day notice to have the trash removed. If not removed in 10 days, the owner can be issued an appearance ticket and can be ordered to adhere to the code. If not taken care of the Village will remove the trash and charge the homeowner a property maintenance fee that could be re-levied onto their property taxes.

Bob Crane was present to discuss the list presented to the Board for Village owned trees that should be trimmed as well as those that need to be cut down and removal in the Village. This includes all the trees along Main Street. The total cost for this will be $8,000.

Trustee Marshall made the motion to approve the list for tree removal and trimming by Bob Crane not to exceed $8,000. Trustee Stewart seconded the motion. All voted in favor.

**Police Department**

See attached report

**Fire Department**

See attached report.

Chief Jerry Lasher reported that AED pads and batteries had been replaced due to expiration dates. Chief Lasher reported that numerous training sessions have been taking place for the members. Chief Lasher also reported that a few extra tires for the water car were found and have been placed at the sewer plant for later use.

Trustee Marshall made the motion to approve annual pump testing through Bob Floyd at a cost not to exceed $1600. Trustee Stewart seconded the motion. All voted in favor.

Trustee Marshall made the motion to approve annual testing for the “jaws” through Code4 at a cost not to exceed $2500. Trustee Stewart seconded the motion. All voted in favor.

Trustee Marshall made the motion to approve annual testing for air packs through MSA at a cost not to exceed $1800. Trustee Stewart seconded the motion. All voted in favor.

**Water Department**

Evan Tyler reported that meter reading was being finished up for this cycle. The new reading equipment was utilized and performed well.

Mr. Tyler reported that they have been able to take advantage of the Springs Plant quite a bit and will continue to operate the Lake Plant to keep it exercised.

Trustee Stewart made the motion to renew the Hach Service Partnership agreement for equipment both the Lake Plant and the Weager Springs Plant in the amount of $8,462.93. Trustee Marshall seconded the motion. All voted in favor.

**Sewer Department**

Tommy Mettler reported that everything was running as it should be at the sewer plant though he hoped the board would consider the earlier proposal put forward by Todd Gaignat.

Tommy Mettler stated that with the assistance of Evan Tyler, he would be performing some dye testing at Pomona Packing to determine if there is any rain water infiltration into the sewer system from there.

Evan Tyler posed a question regarding how sewer use determination was made for Wayne County Water and Sewer Authority for their Huron line. It was stated that meter reads were turned in to the office. These reads are for the residences at Hope Village and Hope Circle. Mr. Tyler suggested that a meter be placed at the connection where the Huron line meets the Village system. This would give us a better billing number in the event that there is any infiltration of the Huron line. The Board agrees with this recommendation. Mr. Mettler and Mr. Tyler will look into this.

**Clerk Treasurer**

At a Village Board of Trustees meeting a few months ago it was discussed that a handful of re-levy letters were mistakenly sent out with the wrong due date. Due to this, a few residents had the $100 fee imposed upon their tax bill.

Trustee Stewart made the motion to approve a reimbursement of taxes in the amount of $100 each to Adam Perry at 12031 Washington St and Michael Landry at 11993 W. Main St. Trustee Marshall seconded the motion. All voted in favor.

A project bill was presented from JRW Construction & Excavation for work done repairing drains at the drying beds and for extending the air relief valve at the manhole on the force main line.

Trustee Marshall made the motion to approve payment, from project funds, in the amount of $4,650 to JRW Construction & Excavating for work done at the sewer plant and on the force main. Trustee Stewart seconded the motion. All voted in favor.

Deputy Clerk Brett Norsworthy informed the board that the office had received notice that the “Christmas Ride” with Santa would be taking place on Sunday December 10, 2017, with a rain date of Sunday December 17th. Line up time will 5:00pm.

**Abstract #006**

Trustee Marshall made the motion to approve Abstract #006 in the amount of $82,373.35, with vouchers numbered 217-278 and checks numbered 28193-28254. Total claims from the General Fund are $22,173.42. Total claims from the Water Fund are $43,368.94. Total claims from the Sewer Fund are $16,830.99. Trustee Stewart seconded the motion. All voted in favor.

**Resolution 2017-8**

Trustee Marshall made the motion to approve Resolution 2017-8 requesting collection of delinquent Village taxes by Wayne County. Trustee Stewart seconded the motion.

A roll call vote was taken:

Mayor Henner: Aye

Trustee Marshall: Aye

Trustee Stewart: Aye

Trustee Smith: Absent

Trustee Vezzose: Absent

**Meeting Minutes**

Trustee Stewart made the motion to approve the minutes from the October 10, 2017 meeting as written. Trustee Marshall seconded the motion. All voted in favor.

Trustee Stewart made the motion to approve the minutes from the October 24, 2017 meeting as written. Trustee Marshall seconded the motion. All voted in favor.

**Facilities Use Requests**

Trustee Marshall made the motion to approve the request made by Lynn Chatfield on behalf of the Town of Wolcott to use the Fire Hall on December 14th, 2017 for their annual Holiday Luncheon. Trustee Stewart seconded the motion. All voted in favor.

Trustee Marshall made the motion to approve the Northup Park use request made by the Wolcott Historical society for the annual Festival of Trees. Trustee Stewart seconded the motion. All voted in favor.

**Mayor Henner**

Mayor Henner asked that Code Officer Otis Vezzose be notified that he has fielded 3 separate complaints regarding the Gow property on East Port Bay Rd.

Mayor Henner reported that in order to move forward with the demolition and removal of the illegal structure on the Henry Singletary/Don Fox property, the Village would incur $5,000-$6,000 in attorney fees. Mayor Henner further stated that the Village would seek to be reimbursed for these fees from the property owner.

Trustee Stewart made the motion to have village attorney Robert Dinieri move forward with seeking demolition and removal of the illegal building at 5953 Auburn St while spending up to $6,000 on attorney fees. Said fees will be sought to be reimbursed to the Village by the homeowner. Trustee Marshall seconded the motion. All voted in favor.

Mayor Henner state that he would be meeting with Trustee Dan Smith to discuss the topic of changing the water billing and fee structure.

**Trustee Stewart**

Trustee Stewart complimented Jerry Lasher on the great job he has done so far as Fire Chief.

Trustee Stewart stated that she had received a complaint from a resident on Wright St about tractor trailer trucks going down Wright St. Without further information, the Board could only speculate why this sort of traffic would be occurring on Wright St.

Trustee Stewart also received a complaint from Mrs. Powell on Oswego St regarding water in the ditch on Cemetery St. Nick Rizzo stated that he has been watching for it but has seen no water in the ditch in the last week.

Trustee Stewart was contacted by Ken VanFleet regarding his son’s Eagle Scout project. They are considering some sort of project in the lot where the Galaxy Shop was. It was stated that once it is blacktopped, that some plants or other decorations could be considered in the area. A final plan would need to be submitted to the Board.

**Trustee Marshall**

Trustee Marshall informed the Board that the Village currently spends over $2,000 per month on street lighting. Trustee Marshall mentioned that LED lighting and associated cost savings was the topic at the next Village Officials meeting.

**Trustee Smith**

Absent from meeting

**Trustee Vezzose**

Absent from meeting

**Adjournment**

Trustee Marshall made the motion to adjourn the meeting at 8:58 pm. Trustee Stewart seconded the motion. All voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on December 12, 2017 at 7:00pm at the Village Hall.

Respectfully Submitted,

Brett Norsworthy