VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

DEPARTMENT HEAD MEETING

December 11, 2018

**7:00 pm**

**Approved 1/8/2019**

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Andrew Marshall, and Norma Stewart

Members Absent: Anthony Vezzose

Others Present: Fran Acker, Brett Norsworthy, Jerry Lasher, Tom Ryan, Nick Rizzo, Ron Lancy, Tom Stoughtenger

Mayor Henner called the Meeting to order at 7:00pm with the Pledge of Allegiance

**Fire Department – Jerry Lasher**

Chief Lasher presented the October and November monthly reports. October the department had 16 total events. November there were 24 total events.

Mayor Henner asked how the Quint was running. Chief Lasher responded during the parade it quit. The main harness need repair which was fixed the next day.

**Police Department-OIC Ryan**

OIC Ryan provided monthly report to the board.

He reminded the board that the Tahoe is due for NYSI by the end of December.

Issues with Tracs and tickets downloading.

The National Holiday detail runs from December 11th, 2018-January 1st, 2019.

He has provided all documentation for Thanksgiving detail to Clerk Acker and confirmation of that being submitted has been received by the County.

**Highway Department-Nick Rizzo**

Mr. Rizzo provided his department monthly report to the board.

The team has been picking up a lot of brush due to the heavy snow.

Maintenance on some equipment.

Replaced some no parking signs around the Village.

**Sewer Department –Tommy Mettler-Absent**

**Water Department-Evan Tyler-Absent**

Trustee Smith made the motion to approve the Annual Hach Service Partnership Agreement Quote in the amount of $8,973: Partnership #HACH616089. Trustee Stewart 2nd the motion. Mayor Henner and Trustee Marshall voted in favor.

**Zoning Board**

Trustee Smith made the motion to accept the resignation of Jennifer Murphy from the ZBA. Trustee Stewart 2nd the motion. Mayor Henner and Trustee Marshall voted in favor.

**Justice Court-Monthly Audit**

Trustee Smith made the motion to approve the reconciliation of the court audit for October 2018 reconciled by Clerk-Treasurer Acker. Trustee Stewart 2nd the motion to approve. Mayor Henner and Trustee Marshall voted in favor.

**Village Clerk-Treasurer-Fran Acker**

Monthly activity report attached

Trustee Smith made the motion to approve pre-payment of LeBella Invoice Est. #9 in the amount of $13,086.66. Trustee Marshall 2nd the motion. Mayor Henner and Trustee Stewart voted in favor.

Meals on Wheels will be using the front lobby of the Village Hall to drop off and pick up trays starting December 26th 2018.

**Meeting Minutes**

Trustee Smith made the motion to approve the meeting minutes of November 13, 2018. Trustee Marshall 2nd the motion. Mayor Henner and Trustee Stewart voted in favor.

**Abstract #007**

Trustee Smith made the motion to approve Abstract #007 in the amount of $107,377.22 with vouchers numbered 310-351 and checks numbered 28918-28959. Total claims from the General Fund are $55,417.04. Total claims from the Water Fund are $21,023.38. Total claims from the Sewer Fund are $30,936.80. Trustee Stewart 2nd the motion. Mayor Henner and Trustee Marshall voted in favor.

**Facility Use Request-Fire Hall**

Trustee Smith approved the Town of Wolcott to use the Fire Hall for a Christmas lunch Dec 13th, 2018. Trustee Stewart 2nd the motion. Mayor Henner and Trustee voted in favor.

Trustee Smith approved Cooper Buckalew to use the Fire Hall for a birthday Party Feb 3rd, 2019. Trustee Stewart 2nd the motion. Mayor Henner and Trustee voted in favor.

Chief Lasher also approved both of the above.

**Mayor Henner**

The Mayor provided an update on bids for the BridgeNY project. Bids were opened on December 7th at 11:00 am in the Village Hall. They were all within $30K of each other and in the $830K range. A bid analysis is being done now.

Mayor Henner had a discussion with Nick Rizzo regarding the need for a mower. They have researched and have located one and have asked the board to consider approval for a bid on a used Holland tractor. Trustee Smith made the motion to approve a bid up to $5,037.00. Trustee Stewart 2nd the motion. Mayor Henner and Trustee Marshall voted in favor.

The Mayor has reached out to Eric from Clark Patterson regarding a new lake plant. They will meet after the New Year to discuss grants that are available to the village. The project will possibly be in 3 separate phases and a cost analysis will need to be done.

There was another discussion with Mr. Rizzo with the possibility of replacing the Husqvarna mower. Mr. Rizzo will research a Farris at Viele’s to be split between Highway, Water and Sewer dept.’s.

New Telemetry for the bioxide read is 18-23 per day. The Mayor claims getting monthly report is already paying for itself by having the information early.

**Trustee Stewart**

Met Don Camp. He would like a map of Weager Springs to Auburn Street. Evan Tyler will contact Mr. Camp.

**Trustee Marshall**

Asked again why the Tahoe has more miles than the police car. OIC Ryan stated he likes to drive the Tahoe and Officer Compton, who only works one day a week, likes to drive the car. Also, the Tahoe is easier on OIC Ryan’s back.

**Trustee Smith**

Trustee Smith made the motion to for an adjustment of $15.30 to remove the late fees from water/sewer Acct#71300. Trustee Marshall 2nd the motion. Mayor Henner and Trustee Stewart voted in favor.

Gary Crego-Homeowner on Jefferson Street upset about snow piled in his driveway. The Village is working with Mike at the county to determine ownership.

He asked Otis Vezzose if there were any updates on the sale of the school. Response was no.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive at 7:45pm for contractual and personnel reasons. Trustee Stewart seconded the motion. Mayor Henner and Trustee Marshall voted in favor. OIC Ryan was asked to join. Trustee Smith made the motion to move the meeting back to open session at 8:49pm. Trustee Marshall seconded the motion. Mayor Henner and Trustee Stewart voted in favor.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:50pm. Trustee Marshall seconded the motion. Mayor Henner and Trustee Stewart voted to approve.

The next regularly scheduled Village Board of Trustees Meeting will be held on January 8, 2019 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer