Village of Wolcott

Board of Trustees

Department Head Meeting

March 27, 2018

7:00pm

Members Present: Trustees Dan Smith, Norma Stewart, Anthony Vezzose, Bob Marshall

Others Present: Fran Acker, Brett Norsworthy, Lori Tyler, Ron Lancy, Nick Rizzo, Jerry Lasher, Evan Tyler

Meeting called to order at 7:00pm, Pledge of Allegiance

Clerk- Fran Acker reminded all the department heads of the PO policy

Trustee Stewart made a motion to approve and prepay Labella invoice of $23,683.65. Trustee Marshall seconded the motion. All voted in favor.

Trustee Vezzose made a motion to approve and prepay WLB Accounting Software Contract invoice for $1,038.00. Trustee Stewart seconded the motion. All voted in favor.

**Park Use Requests**

Trustee Stewart made the motion to approve Lynn Chatfield use of the Fire Hall on April 14th, 2018. Trustee Marshall seconded the motion. All voted in favor.

Trustee Stewart made the motion to approve the Wolcott Council of Churches to use Northup Park on May 3rd, 2018. Trustee Marshall seconded the motion. All voted in favor.

Trustee Vezzose made the motion to approve the Wolcott Council of Churches to use Northup Park on May 5th, 2018. Trustee Stewart seconded the motion. All voted in favor.

Trustee Stewart made the motion to approve the Wolcott Council of Churches to use Northup Park on June 16th, 2018. Trustee Marshall seconded the motion. All voted in favor.

Trustee Vezzose made the motion to approve the Wolcott Council of Churches to use Northup Park on July 29th-Aug 2nd, 2018. Trustee Marshall seconded the motion. All voted in favor.

**Fire Department – Chief Jerry Lasher**

See attached report.

Chief Jerry Lasher reported it was a slow month with 25 calls.

Department will be refurbishing the Quint. Project is currently delayed 1 week.

They want to buy replacement gear for their top responder. So far, $2,400.00 is the lowest price. The old gear will be taken out of service. Quotes are to be given to the clerk. Trustee Vezzose made the motion. Trustee Marshall seconded. All voted in favor.

Forever Young Seniors has requested the use of the Fire Hall 1st Thursday of every month of lunch meeting to start in April. They are willing to pay a small monetary donation. Trustee Vezzose made the motion. Trustee Stewart Seconded the motion. All voted in favor.

**Police Department – OIC Tom Ryan**

See attached report.

OIC Tom Ryan reported that both vehicles are running fine.

Drug take back day will be April 28, 2018 10am until 2 pm.

OIC Ryan finished up with the latest DWI detail for St. Patrick’s Day and paperwork has been submitted to the county.

OIC Ryan reported that the vests have arrived for officers and have been handed out.

Range dates still have not been set, will be sometime in the spring.

**Highway Department – Nick Rizzo**

See attached report.

Mr. Rizzo reported on the snow being plowed, and snow being removed from the sidewalks and parking lots.

Trash and brush pick up when possible.

Mr. Rizzo said they have been filling pot holes around the village. Picked up another load of cold patch.

Mr. Rizzo ordered 70 tons of salt. We have met our amount for the year.

The following repairs have been done:

* Replaced left side ball joints and front brake lines on truck 103
* Replaced broken mirror on truck 119
* Replaced blown light pay loader
* Serviced Kubota tractor
* Serviced 545c Tractor
* Took small sander off pick up
* Serviced zero turn mower (installed belt, OLF, idler pulleys)
* Made repairs and painted back hoe
* Greased Trucks/Sanders

**Water Department – Evan Tyler**

In response to a previous meeting request: Not Feasible to meter infiltration into our sewer system at Pomona Packing due to the fact there are multiple connection points. Physically a meter cannot fit into the 1 spot.

**Meeting Minutes**

Chris Henner in at 7:35pm

Mayor Henner announced that Eagle Scout VanFleet declined the project

Wayne County Work Force Program-covers insurance and wages. Possible to have kids help with the cemeteries. Norma will contact person in charge of the cemeteries.

$900.00 for billboard advertising. This amount covers everything.

No Farmers Market this Year.

John Papponetti set up as EBO user for project.

Trustee Marshall has nothing at this time.

Trustee Stewart asked if it was necessary for the fire whistle to blow. This is due to insurance decrease and community notification.

She said that Brett Norsworthy is doing a cost study on water bills to present to the board.

Trustee Vezzose mentioned the Village Officials dinner at the ELKS club. Hosted by the Village of Wolcott on May 9th, RSVP by May 7th.

**Executive Session**

Trustee Smith made the motion to enter into Executive Session at 7:45 pm for personnel and contractual reasons. Trustee Marshall seconded the motion. All voted in favor.

Trustee Smith made the motion to come out of Executive Session at 8:22pm. Trustee Vezzose seconded the motion. All voted in favor.

Trustee Smith made the motion to approve the 2018-2019 budget. Trustee Vezzose seconded the motion. All voted in favor.

An ad will be put into the paper for property maintenance mowing bids.

Trustee Smith made a motion to waive water and sewer on new builds inside the village for up to 2”. Brett will contact NYCOM for legalities. Trustee Vezzose 2nd. All voted in Favor.

Trustee Smith made the motion to adjourn at 8:26pm. Trustee Stewart seconded the motion. All voted in favor.

Respectfully submitted,

Fran Acker

Clerk-Treasurer