VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

DEPARTMENT HEAD MEETING

October 23, 2018

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Anthony Vezzose, Andrew Marshall, and Norma Stewart

Others Present: Brett Norsworthy, Donna Graham, Jennifer Murphy, Evan Tyler, Lori Tyler, Neil Thompson, Ron Lancy, Robert Skinner, George Buckalew, Otis Vezzose

Meeting called to order at 7:00pm, Pledge of Allegiance

**Cali Perry – Washington St Streetlight**

Ms. Cali was not able to make the meeting. The board discussed Ms. Cali’s previous request and will look into the need for added streetlights in her area.

**Fire Department – George Buckalew**

Mr. Buckalew reported that the Quint was out for ladder testing and hoped all would be well.

**Highway Department**

See attached report.

Trustee Smith made the motion to approve Bob Cranes quote for tree cutting, trimming and stump grinding with an amount not to exceed $7,800. Trustee Vezzose seconded the motion. All voted in favor.

**Water Department**

Mayor Henner and the board stated that the Water Department had done a nice job on this year’s sanitary survey by the NYS Department of Health.

As part of the Middle school renovation, a sprinkler system will be added to the school. This will require an additional RPZ. Evan Tyler will be reviewing the plans.

**Sewer Department**

Tommy Mettler was not present at the meeting but did send in a request to have the board approve the maintenance service to the boilers in the sewer department. $1350 had been budgeted for this maintenance. This request was tabled until a quote from Travis Winter could be obtained. If need be, this amount can be approved through Mayor Henner.

**Police Department**

See Attached Report

**Donna Graham**

Ms. Graham was present at the meeting to give the trustees copies of the updated Landlord Registry Law and the Proposed Nuisance Abatement Law. She asked to be included in an executive session at the end of public session along with Otis Vezzose and Jennifer Murphy to discuss the updates.

**DR. Chan Garden**

Justin Follett requested to create a home school community project where the home schoolers will clean up Dr. Chans Garden. Mayor Henner nor the Board had an objection to this.

**Meeting Minutes**

Trustee Marshall made the motion to approve the meeting minutes of October 9, 2018. Trustee Stewart seconded the motion. Motion was passed with Trustees Smith and Vezzose abstaining.

**Mayor Henner**

Mayor Henner would like to thank Misty Harper and her crew for keeping the Farmer’s Market running all summer.

Mayor Henner stated that he would like to get the meter from the Family Dollar. A letter has been sent to the new owner. We do not have any other contact info at this time.

**Trustee Stewart**

Stated that the Carriage House Museum has been painted and spruced up

Trustee Stewart will be attending a NYMIR meeting on Thursday. The topics will be safe methods of snow plowing and just cause for drug testing.

**Trustee Marshall**

Trustee Marshall stated that he would like to see better coverage on nights by the Police Department. Mayor Henner stated that Trustees Marshall and Smith should get together to resolve that situation.

**Jennifer Murphy**

Ms. Murphy stated that a tree was removed from her property on Tyrrell St but the stump was never ground. Could it be ground down please? Mayor Henner stated they would look into it

Ms. Murphy also asked what the situation was with the School Speed Zones while there is no school at the Middle School. Mayor Henner stated that the area was still being utilized as central drop off and pickup point for students. Therefore the reduced speed in the School Zone would continue to be enforced.

Ms. Murphy asked the Board if LED street lighting had been considered. The Board stated it had looked into it but the long term cost for the project was not in the best interest of the Village.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session with Donna Graham, Otis Vezzose and Jennifer Murphy to remain at 8:15pm. Trustee Vezzose seconded the motion. All voted in favor. Robert DeNieri entered the executive session at 8:18pm. Robert DeNieri, Otis Vezzose, Donna Graham and Jennifer Murphy exited the meeting at 8:35pm.

Trustee Smith made the motion to move the meeting back to open session at 8:51pm. Trustee Vezzose seconded the motion. All voted in favor.

**Jessica Sharpe**

Trustee Smith made the motion to hire Jessica Sharpe as Accounting Consultant with an outstanding balance owed to Ms Sharpe in the amount of $2,200 for services rendered June through October 2018. Ms Sharpe will receive $200 per month going forward, subject to all normal taxes etc., until her services are no longer required. Trustee Stewart seconded the motion. All voted in favor.

**Official Newspaper**

Trustee Smith made the motion to change the Official Village newspaper from the Lakeshore News to the Times of Wayne County. Trustee Marshall seconded the motion all voted in favor.

**Neil Thompson**

Mr. Thompson inquired as to how many versions of the Nuisance Abatement law there were. Mayor Henner explained that there was only one working copy at a time that has resulted from several updates. Mr. Thompson asked if the version he currently held was the up to date version. He was told it was not. Mr. Thompson requested a current up to date copy of the proposed law. He was told that he could retrieve one from Ms. Graham but due to an email glitch, the Board was not currently in possession of a current copy.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 9:27 pm. Trustee Stewart seconded the motion. All voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on November 13, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,

Brett Norsworthy