VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

DEPARTMENT HEAD MEETING

June 12, 2018

7:00 pm

Members Present: Mayor Chris Henner, Trustees Norma Stewart, Anthony Vezzose, Bob Marshall

Members Absent: Trustee Dan Smith

Others Present: Fran Acker, Brett Norsworthy, Jerry Lasher, Ron Lancy, Tom Ryan, Nick Rizzo, Mr. and Mrs. Robert Monroe, Lori Tyler, Pattie Terry

Meeting called to order by Mayor Henner at 7:00pm, Pledge of Allegiance

**Robert Monroe-Drainage in backyard of 5809 New Hartford Street**

Mr. Monroe explained to the board that he has extra water on the concrete around his pool. He has spoken to Nick Rizzo about the situation looking for a solution. Mr. Monroe asked the board if Mr. Rizzo could take another look at the poor drainage with possibilities of brainstorming some other solutions.

**Fire Department – Chief Jerry Lasher**

See attached report.

14 events for the month.

Chief Lasher reported that they sent guys to Joy Road in Sodus to help with the search effort.

Chief Lasher stated service was completed on the trucks.

Clerk-Treasurer Lori Tyler reminded Chief Lasher of the need to get purchase orders from the Village Office prior to making purchases or having work done, even if it was already approved at a meeting.

**Police Department – OIC Tom Ryan**

See attached report.

OIC Tom Ryan stated the Tahoe passed NYSI but the police car has a coolant leak.

OIC Ryan stated the Memorial Day detail went well. The next Detail is scheduled for July 4th. The dates are July 4th-8th 2018.

OIC Ryan shared that the Strawberry Festival is June the 16th and he will be on duty.

OIC Ryan stated NYS Tracs will be updated during the week of June 25th 2018.

**Highway Department – Nick Rizzo**

See attached report.

Trustee Vezzose wanted Mr. Rizzo to be aware that Wright Street has some trees that needed to be addressed.

**Sewer Department**

In Tommy Mettler’s absence: Deputy Clerk-Treasurer Norsworthy presented a quote from Evoqua for the Capital Sewer Project. The Quote is for a web-based metering system at the sewer plant. Mayor Henner is tabling due to a price discrepancy.

**Water Department – Evan Tyler**

Mr. Tyler stated quarterly contracted service was currently being performed to the units. He made the board aware that the aware the Fluoride unite was starting to go bad.

Mr. Tyler mentioned they would have to start the big pump soon. The 1st start up along with flushing the fire hydrants will be with the staff working overnight.

Carey Brooks has made a bulk water request of the Village.

**Village Court**

Acting Justice Scott Stone and Deb Sloan-The Court Clerk hours are at 15 per week starting June 1st FY 2018-2019. Due to an increase in time sensitive activity such as judgments, and Deb having to come in on Fridays and longer nights on court nights, Acting Justice Stone has requested more hours for Court Clerk Sloan, especially during the court week of DA. This was moved to executive session.

**Village Clerk-Treasurer-Fran Acker**

2016 Scriba Invoice for Capital Sewer Project. Trustee Vezzose made the motion to approve payment of 2016 invoice to Scriba Electric for the period ending 12/31/2015 in the amount of $4,407.79 to be written from the Sewer Capital Project Funds account. Trustee Marshall seconded the motion. Mayor Henner and Trustee Stewart voted in favor.

**Meeting Minutes**

Trustee Marshall made a motion to approve the meeting minutes from May 8, 2018. Trustee Stewart seconded the motion. Mayor Henner and Trustee Vezzose voted in favor.

Trustee Marshall made a motion to approve the Department Head meeting minutes from May 22, 2018. Trustee Stewart seconded the motion. Mayor Henner and Trustee Vezzose voted in favor.

Trustee Marshall made a motion to approve the Special Fiscal Year End meeting minutes from May 31, 2018. Trustee Stewart seconded the motion. Mayor Henner and Trustee Vezzose voted in favor.

Trustee Marshall made the motion to correct the meeting minutes for the following previously approved minutes:

March 13th Regular meeting-the approved minutes dates needed to be corrected. The original minutes had the dates of January.

March 27th Dept. Head meeting –The verbiage to waive new water/sewer installation *needed to be clearer. Correction:*

*\*\*Trustee Smith made a motion to waive water and sewer installation fees on new builds inside the village for up to 2” services. Trustee Vezzose 2nd. All voted in Favor. Brett will contact NYCOM for legalities*

April 10th Regular meeting-the approved minutes dates needed to be corrected. The original meeting minutes read February. Trustee Stewart seconded the motion. Mayor Henner and Trustee Vezzose voted in favor.

Trustee Marshall made the motion to correct the meeting minutes for the following previously approved minutes:

April 24th Dept. Head meeting-*Prepayment* of Lebella needs to be corrected

Trustee Vezzose seconded the motion. Mayor Henner and Trustee Stewart voted in favor.

**Abstract #001**

Trustee Vezzose made the motion to approve Abstract #001 in the amount of $40,410.16 with vouchers numbered 1-26 and checks numbered 28609-28633. Total claims from the General Fund are $17,603.31. Total claims from the Water Fund are $5,322.01. Total claims from the Sewer Fund are $17,484.84. Trustee Smith seconded the motion. All voted in favor.

**Deputy Clerk-Treasurer Brett Norsworthy**

Mr. Norsworthy made the board aware that the Village would be featured in “Life in the Finger lakes” March/April 2019 edition.

**Mayor Henner**

Mayor Henner stated he has been receiving phone calls from residents about the school mowing grass at 5:00am. He reached out to the school superintendent and agreed to have the 5:00am mowing stop.

BridgeNY grant money from Oaks and Helming still on tap.

**Trustee Stewart**

Thanked Nick Rizzo for cutting down the weeds at the overlook and taking care of the bees. The 2nd graders were there on the 5th of the month and talked about the history.

**Trustee Marshall**

Nothing at this time

**Trustee Vezzose**

Asked if anything new on TSC? No one has anything more to report at this time.

**Time for the Public:**

Ron Lancy attended seminar held by NY Rural Water. He brought back grant information for water and sewer.

Lori Tyler – Again asked the Village Clerk Ms Acker about the 2017-2018 FY. Ms Acker reminded Ms Tyler this was done on May, 31 2018.

Girl Scout leader Patty Terry presented the board with a proposal to host a free movie night at the Northup Park Gazebo with the ability to sell snacks. Not yet sure of a definite night or time.

Trustee Vezzose made a motion to enter into executive session at 8:03pm for both contractual and personnel matters. Trustee Stewart seconded the motion. Mayor Henner and Trustee Marshall voted in favor.

Trustee Vezzose made the motion to come out of Executive Session at 9:04pm. Trustee Stewart seconded the motion. Mayor Henner and Trustee Marshall voted in favor.

Trustee Vezzose made a motion to approve the $19,560 Evoqua additional quote to be paid out of the capital sewer project fund account-once the price has been validated. Trustee Stewart 2nd the motion. Mayor Henner and Trustee Marshall both voted in favor.

Trustee Marshall made a motion to not publish meeting minutes on the Village webpage until the Village Board approves to do so. Trustee Stewart 2nd the motion. Mayor Henner and Trustee Vezzose both voted in favor.

Trustee Vezzose made the motion to allow Court Clerk Deb Sloan (2) additional work hours to the DA court night. Trustee Stewart 2nd the motion. Mayor Henner and Trustee Marshall both voted in favor.

Village Clerk Acker will reach out to Girl Scout Leader Patty Terry and suggest movie night to run on Thursday night with the Farmers Market. The thought is this would help out both groups.

**Adjournment**

Trustee Stewart made the motion to adjourn the meeting at 9:13pm. Trustee Marshall seconded the motion. Mayor Henner and Trustee Vezzose both voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on July 10th, 2018 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer