VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

DEPARTMENT HEAD MEETING

May 22, 2018

7:00 pm

Members Present: Mayor Chris Henner, Trustees Dan Smith, Bob Marshall

Members Absent: Trustees Norma Stewart and Anthony Vezzose

Others Present: Fran Acker, Brett Norsworthy, Ron Lancy, Tommy Mettler, Jerry Lasher, Evan Tyler, Laurie Crane-Town of Huron Supervisor

Mayor Henner called the meeting to order at 7:00pm with the Pledge of Allegiance

Laurie Crane asked if the Village of Wolcott had any more information on the county sewer project. Tommy Mettler confirmed the project has started. Mayor Henner has possession of a pre-construction map.

**Fire Department – Chief Jerry Lasher**

See attached report.

April 31st events included 1 structure fires, 4 accidents.

Chief Lasher received the $3,100.00 contract from Reed’s for the truck service.

Chief Lasher provided the board with an updated balance of the Quint at $88,000.

The 2018 Old Forge Fire School will be Sept 14-16th.

6-Milage 262 Miles X.55=144.10 X6=$864.60

6-Rooms @ $200X3=X$600X6=$3600 Total cost = $4465

Members attending:

* Mark and Lynn Anne Batzold
* Anthony and Susan Vezzose
* Chad Countryman
* Ray Wellington
* Gary McCarthy
* Gabe Garcia

Trustee Smith made a motion to approve pre-payment by credit card in the amount of $4,465.00 for attendance. Trustee Marshall seconded the motion. Mayor Henner voted in favor.

**Police Department – OIC Tom Ryan (not in attendance)**

See attached report that was provided.

**Highway Department – Nick Rizzo (not in attendance)**

See attached report that was provided.

**Sewer Department – Tommy Mettler**

See attached report.

Mr. Mettler reported a pump was provided to the Village by a rep from Xylem/Flyght. Tommy asked them to provide us with a quote on service and provided that quote to the board.

Mayor Henner made a suggestion to put in a video monitor at Pomona to try and locate the leak spikes. Mr. Mettler will reach out to Rural Water to see if they can assist.

**Water Department – Evan Tyler**

Mr. Tyler made a request for chemical pump with an approximate cost of $1100-1200 originally discussed in January 2018. Trustee Smith made a motion to purchase the chemical pump not to exceed $1200. Trustee Marshall seconded the motion. Mayor Henner voted in favor.

Trustee Smith made a motion approving the purchase of a 2nd new pump. Trustee Marshall seconded the motion. Mayor Henner voted in favor.

**Justice Court**

Court Clerk-Deb Sloan received a letter pursuant to Section to Section 2019-a of the Uniform Justice Court Act, that the courts records need to be examined and included in the minutes. The Court Clerk reconciles her monthly bank statements. The court budget is included in the monthly treasury report. The Village Clerk will reach out to Joan Casazza at the Internal Audit Services Unit to confirm what they consider “acceptable”.

**Clerk Treasurer –Fran Acker**

Ms. ~~Tyler~~ Acker stated that with the resignation of Adam Verkey there is a surplus of police vests. The vest has been owned by the Village for one month. Adam mentioned that the Town of Macedon was interested in buying the vest. Trustee Smith made a motion to sell Adam Verkey’s vest to the Town of Macedon for the cost of $577.92. Trustee Marshall seconded the motion. Mayor Henner voted in favor.

Clerk Acker wanted to amend the following in the April 10th 2018 Organizational Meeting Minutes:

* Village Clerk/Treasurer a four-year term (3 years remaining) – Fran Acker-***term is incorrect***
* ***The deputy clerk/treasurer petty cash of $50.00-custodian Brett Norsworthy***

Trustee Smith made a motion to amend the April 10th 2018 organizational meeting minutes that Fran Acker’s Village Clerk/Treasurer term to be worded “Approved Appointment”. Trustee Marshall seconded the motion. Mayor Henner voted in favor.

Mayor Henner made the motion to create a Water/Sewer Petty Cash starting FY 2018-2019. Trustee Smith seconded the motion. Trustee Marshall voted in favor.

**Mayor Henner**

Spoke with Chris Kalinski at Wayne County Civil Service and will get a list for Full Time Police Officer position.

**Trustee Smith**

Nothing more at this time.

**Trustee Marshall**

Nothing more at this time.

**Trustee Stewart**

N/A-Absent

**Trustee Vezzose**

N/A-Absent

The Memorial Day Parade will take place as normal @10:30 am. Everything will be the same with the ending service in the park and Village PD on site.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:53pm. Trustee Marshall seconded the motion. All voted in favor.

The end of the fiscal year meeting will be held at 5:30pm on May 31st in the Village Hall Conference Room. The meeting will be to approve the abstract #13 for FY 2017-2018 and make a motion

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer