VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

MARCH 26, 2019

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Norma Stewart, and Andrew Marshall

Members Absent: Anthony Vezzose

Others Present: Fran Acker, Jerry Lasher, Tommy Mettler, Otis Vezzose, Brett Norsworthy, Alan Horner, Ernie Stevens, Connie Ross, Tom Stoughtenger, and Jason Wanek

Mayor Henner called the meeting to order at 7:00pm with the Pledge of Allegiance

Ernie Stevens approached the board with his interest in purchasing the vacant lot at Jefferson Street next to his with the intent to build a pole barn. The board made him aware that currently there is a $486.53 water/sewer bill due and that after May 1st it will get re-levied with an additional $100.00 fee. The board also recommended Mr. Stevens contact the Wayne County treasurer’s office to confirm all taxes have been paid.

Jason Waneck presented a Wolcott Falls/School Project idea to the board.

**Fire Department-Jerry Lasher**

Quint Certification received.

Provided Monthly report.

Elections will be next week.

**Police Department-OIC Ryan Absent**

Provided February Report

**Highway Department-Nick Rizzo excused**

Provided February Report.

**Sewer Department-Tommy Mettler**

Mr. Mettler stated everything is doing well.

There is nothing further to report on the expansion of the EQ tank.

Mr. Mettler stated the Evoqua delivery truck took out the apron of the driveway at the sewer plant during a chemical delivery. Evoqua is aware and will be taking care of repairs. They are waiting to hear from their insurance company.

A certified letter has been sent to Mr. Crego on 5987 Jefferson Street regarding an illegal sump pump hookup. This letter has yet to be signed for. A final inspection demand letter will be sent by the Village notifying him that a ticket will be issued if no response is received within 10 days according to Village Code.

**Water Department-Evan Tyler absent**

A water tap request for the middle school was received. The Mayor voiced some concern over the Booster pump and how this would affect other customers on the line during routine testing. A follow up to discuss will happen later this week.

Patricia Herbert Abandonment – the certified letter was never picked up. The account information will be taken to the Village Attorney to start the process of a mechanics lien for the amount owed plus all fees.

**Justice Court**

Trustee Smith made the motion to approve the February 2019 Court Audit reconciliation. Trustee Stewart 2nd the motion. All present voted in favor.

**Village Clerk/Treasurer**

Trustee Smith made the motion to approve the WLB annual software support contract from 4/1/2019-3/30/2020 in the amount of $1,059. Trustee Marshall 2nd the motion. All present voted in favor.

The Public Hearing on the tentative budget will be held on Tuesday April 9th at 6:30 pm in the Village Hall Conference Room. The legal ad will be published in the Finger Lakes Times.

**Facilities Use Request-Northrup Park**

Trustee Smith made the motion to approve the LNB 10th annual Easter Egg Hunt at Northrup Park on April 6th, time 12:00 pm to 2:00 pm. Trustee Stewart 2nd the motion. All present voted in favor.

**Purchases**

Trustee Smith made the motion to approve the purchase of a 1997 New Holland tractor and a 2009 New Holland Mower and implements not to exceed the cost of $12,000 from the Town of Huron. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve the purchase of an IS3200 Ferris mower Model #5901576 to be purchased from Viele’s Inc., with a cost not to exceed bid assist price of $11,500. (Final price with Ferris for government, municipal and non-profit contracts only). The cost will be allocated between the Highway, Water and Sewer Departments. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to declare both the 1991 Ford Industrial Tractor and 2014 Husqvarna Zero Turn mower as surplus equipment and to put out for sealed bid. Trustee Marshall 2nd the motion. All present voted in favor.

**Mayor Henner**

Mayor Henner stated that the Highway Dept. has started to get bids for road work on Lake Avenue. So far 2 bids have been received but there is a $40,000 difference in those 2 bids. He is going to take a look into why such a large difference. Still waiting for a response on the 3rd bid.

**Trustee Stewart**

Nothing at this time.

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Trustee Smith made the motion to remove the amount of $486.53 from account 19210 and deactivate said account. Trustee Marshall 2nd the motion. All present voted in favor.

**Trustee Vezzose**

Absent.

**Time for the Public**

Jerry Lasher made the board aware that Sheri with the former Chamber of Commerce did reach out to the Fire Dept. about hosting the Wine and Jazz Fest. Jerry stated the fire department is unable to hold the event.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive to discuss a personnel issue at 7:56pm. Trustee Marshall seconded the motion. All present voted in favor.

Trustee Smith made the motion to move the meeting back to open session at 8:44pm. Trustee Stewart 2nd the motion. All voted in favor.

Trustee Smith made the motion to hire Scott Knapp as the Full Time Officer in Charge effective April 2nd 2019 at the rate of $21.00/hour plus benefits and retirement. Trustee Stewart 2nd the motion. All present voted in favor.

Trustee Smith made the motion that all current Part-Time Police Officers would be laid off effective April 5th, 2019. Trustee Stewart 2nd the motion. All present voted in favor.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:48 pm. Trustee Stewart 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on April 9th, 2019 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer