VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

DEPARTMENT HEAD MEETING

JANUARY 22, 2019

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Anthony Vezzose, and Andrew Marshall

Others Present: Fran Acker, Otis Vezzose, Brett Norsworthy, Nick Rizzo, Tom Stoughtenger, Ron Lancy, Jerry Lasher

Mayor Henner called the meeting to order at 7:00pm with the Pledge of Allegiance

**Police Department-OIC Ryan Absent**

Provided Report which stated Holiday detail paperwork submitted and the next detail is Super bowl weekend

The Tahoe went into the repair shop for transmission line repairs

**Highway Department-Nick Rizzo**

No report due to being busy with the weather. He and Bob have been working with the Town of Huron regarding a tractor. Possible cost to the Village of Wolcott would be $11,500 and $500 for the mower which needs repairs. The board will discuss if feasible to move forward.

The Mayor commented how good the roads have looked with the recent bad weather.

**Fire Department – Jerry Lasher**

Chief Lasher thanked the highway guys for the quick fix of the siren.

He stated they had a light December. The department report is attached.

Chief Lasher received more quotes for cones, vests and flashlights needed for the fire police. Trustee Smith made the motion to accept the quote of $618.00 from Jerome Fire Equip. Trustee Vezzose 2nd the motion. All voted in favor.

**Sewer Department-Tommy Mettler -absent**

Mayor Henner is contacting MRB regarding Koester doing the wiring on the IQ tank expansion since they did the original work.

Deputy Clerk Norsworthy forwarded meeting request email for sewer project and is awaiting a reply. Trustee Stewart asked to be included in the meeting.

**Zoning Board – Otis Vezzose**

Mr. Vezzose made the board aware that the members of the zoning board does need to be up to date on training and that Deputy Clerk Norsworthy has been asked to reach out to the members. Clerk Acker has information regarding online training also.

**Justice Court**

JCAP grant letter arrived today notifying the court that their grant has been approved. Court Clerk Sloan will be contacting the contractors to start work per estimate.

**Village Clerk/Treasurer**

Clerk Acker reminded the board they needed to appoint at least 2 election inspectors and 1 alternate by February 7th, 2019. Clerk Acker will reach out to the Wayne County BOE for a list of trained inspectors. A special meeting will be held before February 7th to appoint those who have accepted.

**Meeting Minutes**

Trustee Stewart noted an error in the meeting minutes from January 8, 2019. Under correspondence, it was written a letter was dropped of but should read been dropped off.

Trustee Smith made the motion to approve the minutes from January 8, 2019 recognizing the one correction stated above. Trustee Stewart 2nd the motion. All voted to approve.

**Mayor Henner**

Mayor Henner stated he would like to have everyone involved with the BridgeNY project meet and have daily meetings once the project starts.

He mentioned one hurdle will be the casting due to the limited number of companies who can do this size casting. The time table will be set up based upon this.

With the recent bad weather, the mayor asked how many plow permits have been issued. Clerk Acker stated she just issued the 11th.

**Trustee Stewart**

Asked why the board was taken out of the Mill Pond? The Mayor responded this was a step needed to start the BridgeNY project.

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Trustee Smith asked if Don Camp got the information he requested. Per a previous discussion with Evan Tyler, a stake out is needed as with anyone. It was explained that it is a Homeland security requirement.

**Trustee Vezzose**

Nothing at this time.

**Time for the Public**

Otis Vezzose thinks he may have $25K for the Mill Pond. More info to be provided later.

There is another derelict property strategy meeting coming up. Mr. Vezzose will keep everyone updated.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive to discuss a contractual issue at 7:38pm. Trustee Vezzose seconded the motion. All voted in favor. Clerk Acker and Deputy Clerk Norsworthy was asked to stay.

Trustee Smith made the motion to move the meeting back to open session at 8:28pm. Trustee Vezzose seconded the motion. All voted in favor.

Trustee Smith made the motion to forgive $33.69 of late fees from W/S account #51200 Suzanne LaSalle. Trustee Vezzose 2nd the motion. All voted in favor.

**Executive Session**

Trustee Smith made the motion to move the meeting back into executive for a personnel reason at 8:29pm. Trustee Vezzose seconded the motion. All voted in favor. Clerk Acker was asked to stay.

Trustee Smith made the motion to move the meeting back to open session at 9:33 pm. Trustee Vezzose 2nd the motion. All voted in favor.

Trustee Smith made the motion that no more cash will be allowed to pay the Village of Wolcott water and sewer bills starting with the billing for the June 2019 cycle. Payments by checks or money orders only will be accepted at that time. A letter will be included with the March 2019 billing. Trustee Vezzose 2nd the motion. All voted in favor.

The 1st budget workshop for the 2019-2020 FY will be Monday February 11th from 5:30-7:30pm at the Village Hall.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 9:53 pm. Trustee Vezzose seconded the motion. All voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on February 12th, 2019 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer