VILLAGE OF WOLCOTT

Held Via Zoom

BOARD OF TRUSTEES

December 8, 2020

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Andrew Marshall, Dave Lewis and Norma Stewart

Others Present: Fran Acker, Michelle Waite, Larry Hogan, and Brett Norsworthy joined later

Mayor Henner called the Meeting to order at 7:00 pm.

**Water Department**

Water Supply Emergency Response Plan Review-Tabled

Trustee Smith made the motion to approve sending a refund for a credit on the final bill to previous owner of account #63000 due to over payment. Trustee Stewart 2nd the motion. All present voted in favor.

Discussion regarding billing for water/sewer account numbers 06090, 06100 and 06080. They are getting billed for 3 services but there are only 2 active services. The location formerly had 3 apartments but was converted to 2 apartments years ago and are still being billed for 3 services. The board agreed that Deputy-Clerk Norsworthy can correct the billing to the proper 2 apartment service. This is a software action so no need for a vote or an abandonment fee. The water department does have to verify the number of meters at the address.

6092 Lake Ave is currently being billed for 2 water/sewer services but due to a fire, all were disconnected. The new owners attended the meeting to discuss charges being reduced to one service since there is no longer a building using any services. Trustee Smith made the motion to remove 1 service from being billed. Trustee Marshall 2nd the motion. The water and highway department will confirm that the service was definitely capped at the time of demolition during the fire before a determination of further fees is established. All present voted in favor.

Larry Hogan thanked the Village Board and the Water Department for all of their help with his recent water hook up.

**Code Enforcement**

An updated certified letter was mailed to the landlord of 6184 Lake Ave. regarding the Local Nuisance Abatement Law requesting they attend tonight’s meeting. Mayor Henner will reach out to them since the meeting was changed to a Zoom meeting.

**Village Clerk-Treasurer**

Clerk-Treasurer Acker advised the board of a recent NYCOM webinar meeting where it was suggested to temporarily amend the vacation policy due to COVID-19 and NYS travel restrictions. Trustee Lewis made the motion to approve a temporary vacation amendment to include where an employee is traveling to if out of NYS on the vacation request. Also a 10 day quarantine when returning from a state on the NYS quarantine list. An employee must have and allow enough benefit time to cover needed time. This amendment will be in effect until NYS lifts travel restrictions. Trustee Smith 2nd the motion. All present voted in favor.

NYMIR Risk review of some Village buildings and play ground was done November 23, 2020 with Mayor Henner, Clerk-Treasurer Acker, and Nick Rizzo along with Michelle Leroux from NYMIR. An Action plan and other forms were received from Michelle. These were forwarded to the board but will not be signed off yet.

**NYSLRS RETIREMENT ANNUAL PREPAYMENT**

Trustee Smith made the motion to approve prepayment of the annual NYSLRS ERS retirement invoice in the amount of $49,974.00 and PFRS retirement invoice in the amount of $5,820.00. Trustee Marshall 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the meeting minutes from November 10, 2020. Trustee Stewart 2nd the motion. All Present voted in favor.

**Abstract #007**

Trustee Smith made the motion to approve Abstract #007 in the amount of $52,614.13 with vouchers numbered 177-244 and checks numbered 30285-30322. Total claims from the General Fund are $20,305.07. Total claims from the Water Fund are $21,483.58. Total claims from the Sewer Fund are $10,825.48. Trustee Stewart seconded the motion. All present voted in favor.

**Mayor Henner**

Mayor Henner presented the board with the Evoqua Annual contract. He noted that it stays the same as the previous year. Trustee Smith made the motion to approve Evoqua 2020-2021 Odor and Corrosion Control Bioxide Feed System Contract Renewal Quote #Q200803JS1R3. Trustee Marshall 2nd the motion. All present voted in favor.

Mayor Henner confirmed with Trustee Lewis that the water car had no coolant and that it has a leak. The car is currently being diagnosed and a decision on future repairs will be made.

The Mayor commented on how nice Northup Park looks for Christmas and is impressed with how the entire Town looks this year. Trustee Stewart stated there were 15 participants in the tree decorating this year. This number of participants was up from last year.

Unfortunately due to capacity restrictions, and other COVID19 safety concerns, there will be no Christmas lunch this year.

Mayor Henner continues to have talks with Gary Lockwood on a regular basis. The Mayor reminds Mr. Lockwood that they can do Zoom meetings and to make sure PPE is used during in person training/meetings.

**Trustee Stewart**

Khris Dodson, who recently assisted the Village of Wolcott update their Comprehensive Plan, is requesting a grant support letter to Syracuse University on our letterhead.

**Trustee Marshall**

Trustee Marshall made the Village Board aware that the new fire alarm is now hooked up at the Highway Barn.

**Trustee Smith**

Nothing at this time.

**Trustee Lewis**

Trustee Lewis mentioned that he really enjoyed the Christmas Parade that went around the Village. Mayor Henner mentioned he is hoping to get more community involvement for Christmas.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 7:40 pm. Trustee Lewis seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on January 12, 2021 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer