VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

Sept. 22, 2020

8:00 pm

Members Present: Mayor Chris Henner, Trustees: David Lewis, Dan Smith, Andrew Marshall and Norma Stewart

Others Present: Fran Acker, Ed Wazinski, Brett Norsworthy, Otis Vezzose, Jerry lasher, Ron Lancy, and Tommy Mettler

Mayor Henner called the meeting to order at 8:00 pm with the Pledge of Allegiance.

**Fire Department-Jerry Lasher**

The final invoice from Har-rob has been received for the boots that had to be exchanged for those lost in the fire for Anthony Vezzose. Clerk-Treasurer Acker gave a copy of all the invoices along with the estimate to Chief Lasher and the board. The amount that Anthony Vezzose owes for gear from Har-Rob is $102.00. This is the difference between the estimate and what was actually ordered by Mr. Vezzose.

Chief Lasher stated the gear has been received for the trucks and parts have been found for the dry hydrant.

52 riders participated in the Punishers Motorcycle Club rally on August 30th that stopped by the Fire Department and stayed for approximately 1.5 hours. They were grateful to the Village of Wolcott Fire Department for providing water and use of the facility.

There is one new member applying but they have not been approved yet due to no recent meetings.

Monthly report attached.

**Police Department-OIC Zackery T. Powell-Absent**

See monthly report

**Highway Department—Excused**

**Sewer Department-Tommy Mettler**

Trustee Smith made the motion to approve Gordon Beh Quote #2717 in the amount of $3,665.00 to clean qty. (6) aerators. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve Gordon Beh Quote #2718 in the amount of $2,080.00 for pump truck and disposal fees for up to 4000 gallons. Trustee Stewart 2nd the motion. All present voted in favor.

Tommy Mettler, Trustee Marshall and Deputy Clerk Norsworthy visited the new RV Park being built. The Board agrees the Village should pay for an inspection. Mr. Mettler will contact Blue Heron for a quote. Mayor Henner is adamant the park has an EQ tank with a possible shredder before the Village’s station. A discussion ensued regarding 8” piping being used. Mr. Mettler, Mr. Marshall and Mr. Norsworthy all agreed that the park owner appears to be willing to work with the Village on what needs to be done.

Mr. Mettler stated the contractors at the sewer plant with the Town project is behind schedule.

Deputy Clerk-Treasurer Norsworthy was instructed to make the Town of Wolcott a new customer and confirmed $75.00 commercial compared to $60.00 residential.

**Water Department- Ed Wazinski**

Mr. Wazinski stated the VFD’s are installed.

Ed made the board aware sampling needs to be done quarterly now per new Department of Health guidelines. Trustee Smith made the motion to approve Life Science quote of $1,650.00 per quarter to meet the DOH guidelines. Trustee Lewis 2nd the motion. All present voted in favor.

Ed Wasinski expressed his appreciation with everyone’s investment with what needs to be done so far.

**Planning/Zoning Board**

The Baptist Church requested extra temporary handicap spaces around their church during their Sunday services. No one saw a problem with this except with the space on the street that has lines marked off for no parking. Clerk Acker will notify them of the discussion.

**Code Enforcement-Otis Vezzose**

Nothing at this time.

**Court Audits**

Trustee Smith made the motion to approve the June 2020 Village Court Audit. Total Court receipts reconciled = $1,785.00. Trustee Stewart 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve the July 2020 Village Court Audit. Total Court receipts reconciled = $2,110.00. Trustee Lewis 2nd the motion. All present voted in favor.

**Clerk-Treasurer-Fran Acker**

Trustee Lewis made the motion to not have the Village of Wolcott participate in the Payroll Tax Deferral Program. Trustee Smith 2nd the motion. All present voted in favor of the motion.

Clerk-Treasurer Acker provided a copy of the Fiscal Year ending 2020 treasurer’s report to the board along with the annual financial reports for all of the funds. These reports are filed with the 2019-2020 FY financials. Clerk-Treasurer Acker is almost complete with the AUD to be submitted to the state for review.

Ms Acker made the board aware that the annual NYS Harassment and Discrimination Compliance Training has been completed for all employees. This was offered through NYMIR. The fire department still needs training and Chief Lasher will be made aware when the training is available on NYMIR’s website.

NYCOM’s annual Fall training for clerk’s has been moved to a virtual event due to COVID-19. Trustee Stewart, Deputy Clerk-Treasurer Norsworthy and Clerk-Treasurer Acker will all be attending the event. Clerk Acker and Deputy Clerk Norsworthy will be doing so while also keeping the office open to the public. The cost of the event is $99.00 per participant.

**Meeting Minutes**

Trustee Stewart made the motion to approve the meeting minutes from September 8, 2020. Trustee Lewis 2nd the motion. All Present voted in favor.

**Mayor Henner**

The shimmy work on Wadsworth Street and road work on Tyrell Street are completed. Mayor Henner requested thank you notes be sent to the Towns that helped with the work.

**Trustee Stewart**

Trustee Stewart mentioned a delivery truck parked on Main Street for the Mexican Store.

**Trustee Marshall**

Trustee Marshall asked when DeLisio Electric was to start at the Highway Barn. Clerk Acker responded that they notified the office plans to start the 1st week of October and the company will contact Nick Rizzo.

Trustee Marshall made the motion to hire Rollie Egnor for the position of Laborer with the Highway Department at the rate of $17.20/hour contingent on passing a mandatory drug test. Employment terms to follow the union contract. Trustee Smith 2nd the motion. All present voted in favor.

**Trustee Smith**

Trustee Smith asked about the status of the Computel Consultants contract regarding the RG&E audit. Clerk-Treasurer Acker explained it will take some time for the audit and that she also told the consultants to review all companies GRT’s are currently being received by the Village of Wolcott.

**Trustee Lewis**

Nothing more than discussion of cleaning of the park but notices this is currently being done.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive to discuss personnel issues at 8:59 pm. Trustee Marshall seconded the motion. All present voted in favor.

Trustee Smith made the motion to move the meeting back to open session at 9:54 pm. Trustee Lewis 2nd the motion. All present voted in favor.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 10:19 pm. Trustee Marshall 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on October 13, 2020 at 7:30pm at the Village Hall.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer