VILLAGE OF WOLCOTT

VILLAGE HALL CONFERENCE HALL

BOARD OF TRUSTEES

January 14, 2020

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Andrew Marshall and Norma Stewart

Others Present: Fran Acker, Jerry Lasher, Brett Norsworthy, Otis Viscose, and David Lewis

Mayor Henner called the Meeting to order at 7:00pm with the Pledge of Allegiance

**HACH Annual Renewal Quote**

Trustee Smith still had a question to Water Clerk Norsworthy on how long they would be servicing obsolete parts. Trustee Smith made the motion to approve HACH Annual Service Agreement HACH616089 in the amount of $8,936.98. Trustee Stewart 2nd the motion. All present voted in favor.

**Oct and Nov Court Audits**

Trustee Smith made the motion to approve the October 2019 Village Court Audit. Trustee Stewart 2nd the motion. All present voted in favor. Trustee Smith made the motion to approve the November 2019 Court Audit. Trustee Marshall 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer**

The board reviewed the December 2019 treasury report, journal entries and financials presented by Clerk-Treasurer Acker

**Crane-Hogan Payment Application #07**

Trustee Smith made the motion to approve prepayment of Crane-Hogan Payment Application No. 07 in the amount of $107,092.29 for the Mill Street Culvert Replacement Project.D035543 Pin: 4BNY.21. Trustee Marshall 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to approve the meeting minutes for December 10, 2019. Trustee Marshall 2nd the motion. All present voted in favor.

**Abstract #008**

Trustee Smith made the motion to approve Abstract #008 in the amount of $265,724.80 with vouchers numbered 406-477 and checks numbered 29684-29755. Total claims from the General Fund are $217,314.19. Total claims from the Water Fund are $7,623.53. Total claims from the Sewer Fund are $40,787.08. Trustee Stewart 2nd the motion. All present voted in favor.

**Resolution 2020-1 Village Elections**

**Resolution 2020-1**

**Introduced by: Chris Henner**

**WHEREAS,** Election Law §15-104 15-104(1) (a). March village elections held on the third Tuesday of March.

**BE IT RESOLVED** that in conformance with Election Law §15-104(1) (b), no election can be held on March 17th, if that date falls on a Tuesday, therefore, the Village of Wolcott General Election will be held on Wednesday, March 18, 2020, with voting by paper ballot from 12:00 PM – 9:00 PM at the Wolcott Village Hall, located at 6015 New Hartford Street, Wolcott, NY 14590.

**BE IT ALSO RESOLVED** that with registration day abolished, only those residents of the Village of Wolcott that are registered with the Wayne County Board of Election will be eligible to vote in the Village of Wolcott General Election on Wednesday, March 18, 2020.

**ALSO, BE IT RESOLVED** that in conformance with the New York State Election Law, Section 15-104, Subdivision A, the Village of Wolcott Board at the January 14, 2020 meeting designated the following offices and terms to be filled at the Village of Wolcott General Election to be held Wednesday, March 18th, 2020:

**Office** **Term**

Trustee (2) Four Year Term

Justice 3 Year Vacancy Term

Adopted by the following vote:

Ayes: Mayor Henner, Trustees Smith, Marshall and Stewart

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 14th day of January, 2020 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 14th day of January, 2020.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Village Clerk

**Resolution No. 2020-2**

Introduced by: Mayor Henner

**WHEREAS**, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

**WHEREAS,** monies therefore, may be provided by transfer from the unexpended balance of an appropriation for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by borrowing pursuant to the General Finance Law.

**BE IT THEREFORE RESOLVED THAT** the Village of Wolcott makes the following budgetary adjustments to the General Fund:

\_\_\_\_\_\_\_\_\_\_A/C#\_\_\_\_\_\_\_\_\_\_\_\_ITEM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DR.\_\_\_\_\_\_\_\_\_\_\_CR.\_\_\_\_\_\_\_\_\_

A7110.4 Parks-Contractual $1,400.00

A1010.4 Board of Trustees-Contractual $1,400.00

A5110.4 Street Maintenance $1,600.00

A1620.4 Buildings – Contractual $1,600.00

Total: $3,000.00 $3,000.00

**ALSO BE IT RESOLVED THAT** the Village of Wolcott makes the following budgetary adjustments to the Water Fund:

\_\_\_\_\_\_\_\_\_\_A/C#\_\_\_\_\_\_\_\_\_\_\_\_ITEM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DR.\_\_\_\_\_\_\_\_\_\_\_CR.\_\_\_\_\_\_\_\_\_

F8320.4 Source of Supply/Power/Pumping-Contract $7,500.00

F8330.4 Purification-Contractual $7,500.00

F9010.8 State Retirement $15,000.00

F8340.4 Transmission & Distribution-Contractl $5,000.00

F8340.2 Transmission & Distribution-Equip. $ 5,000.00

Total: $20,000.00 $20,000.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees Smith, Marshall and Stewart

Nays:

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 14th day of January, 2020 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 14th day of January, 2020.

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Village Clerk

**Mayor Henner**

Read the “Recording of Time Clock Policy”. Employees who use a time clock for tracking of time will receive a copy and sign. This coincides with the union contract.

Mayor Henner appointed David Lewis to fill the Trustee seat left vacant by Anthony Vezzose’s resignation. This term is up for election in March 2020. Trustee Smith made a motion to approve the appointment effective instantly upon oath of office. Trustee Marshall 2nd the motion. All present voted to approve.

Mr. Lewis immediately submitted his oral resignation from the ZBA as his 1st step to accept the appointment of the Trustee position. Trustee Smith made a motion to accept Mr. Lewis’s resignation from the Village of Wolcott Zoning Board. Trustee Stewart 2nd the motion. All present voted in favor.

Deputy Clerk Norsworthy was asked to place an ad for more ZBA members before he leaves for his vacation on Jan 16, 2020.

Mayor Henner proposed the purchase of 6 new tires for the dump truck. Trustee Smith made a motion to approve the purchase of tires not to exceed state price of $2,600.00. The old tires will be saved for spares then at a later date determined as surplus if applicable. Trustee Marshall 2nd the motion. All present voted in favor.

The Mayor updated the room regarding Town Supervisor Chatfield’s inquiry for the Town to hookup to the Village’s force main infrastructure. Mayor Henner reached out to Eric Weis at CPL, LLP and there are some concerns that this would not be a good idea: it was not designed to do so; and don’t want the probability for others to do so in the future. Mayor Henner discussed with Eric on how to meter and received a price of $2600 for the hookup fee. Eric will be getting more info on the process. There will be more conversation to come.

**Trustee Stewart**

Nothing at this time.

**Trustee Marshall**

Trustee Marshall mentioned the Police car is still not working after repairs have been done. He will continue to work with OIC Powell.

**Trustee Smith**

Trustee Smith made the motion to approve Joyce Johns, Kathryn Johns-Masten, and Jean Shorts as March 18, 2020 Election Inspectors and alternate. Trustee Stewart 2nd the motion. All those present voted in favor.

**Time for the Public**

Chief Jerry Lasher attended the meeting with some updates. He wanted to say thank you for the work on fixing the broken dry hydrant at the new Mill St. Bridge.

He also stated that the work on the Quint should be done by the end of January.

His main reason for attendance tonight was to discuss the transfer of a member from the Alton fire department to the Wolcott Fire dept. He is up to date on all trainings, etc. According to the FD bylaws, he cannot participate until after April Fire School. Chief Lasher would like to propose he is allowed to go to calls but not operate vehicles until trained by Wolcott personnel before then. The board was in agreement and suggested they take a look at updating their bylaws.

**Landlord Registry**

There are still a few people who have not turned in their forms for the land lord registry law. The next step is to start with inspections on Feb 1st, 2020 by O. Vezzose.

**OIC Powell**

OIC Powell shared with the board information of a free app – IDME911 that notifies authorities certain triggers in individuals with autism to help safely approach if needed.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session to discuss personnel and contractual issues at 8:15 pm. Trustee Marshall seconded the motion. All present voted in favor. Clerk-Treasurer Acker asked if she could have some time in executive before it ended for a personnel matter.

Trustee Smith made the motion to move the meeting back to open session at 9:26pm. Trustee Stewart 2nd the motion. All present voted in favor.

**Evan Tyler Health Insurance**

Trustee Smith made the motion to approve paying 100% of Evan Tyler’s supplemental Health, eye and dental insurance provided by the Teamsters 118 effective once he goes on to Medicare Part B coverage. Mr. Tyler will be responsible for paying the Part B portion. This covers his share of his health insurance per the union contract. Trustee Marshall 2nd the motion. All present voted in favor.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 9:33pm. Trustee Stewart seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on January 28, 2020 at 7:00pm at the Village Hall.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer