VILLAGE OF WOLCOTT

VILLAGE HALL CONFERENCE ROOM

BOARD OF TRUSTEES

February 9, 2021

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Andrew Marshall, and Dave Lewis

Others Present: Fran Acker, Brett Norsworthy and Ron Lancy

Mayor Henner called the Meeting to order at 7:00 pm with the Pledge of Allegiance.

**Police Department/Code Enforcement**

There was a discussion on how to currently handle tickets written by Code Enforcement because the tickets don’t allow for personal information only the license plate number. It was suggested that if the driver is not available to get their information (such as parking tickets) then Mr. Vezzose needs to try and reach out to the local State Trooper’s for assistance.

**Highway Department**

Clerk-Treasurer Acker shared with the Village Board a phone call received from Robin Delf complimenting the highway department- *She commented that we have the best road crew ever!  She just wanted to let everyone know what a great job they were doing with snow removal!*

**Water Department**

Trustee Smith made the motion to approve the annual Weager Springs Hosting Plan, Colacino Industries project #31346 in the amount of $4,670.00 for the period of January 1, 2021-December 31, 2021. Trustee Marshall 2nd the motion. All present voted in favor.

GIGP Grant-Mayor Henner made the motion to approve Deputy -Clerk Norsworthy to work with Eric Weis of Clark Patterson Lee and apply for a grant to obtain 400 new water meters and a new digital reader. The amount of the application is $100,000 and the grant is 75% with the village responsible for 25% of costs. Trustee Smith 2nd the motion. All present voted in favor. Deputy- Clerk Norsworthy will follow up with Eric Weis on February 10th with all the details to have the application submitted by the deadline of February 12, 2021.

Trustee Smith made the motion to approve and accept the 2020 Annual Drinking Water Quality Report. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve Quote #268063 for a Chlorinator and Scales in the amount of $4,006.72. This recommendation was made by Kendall Larson from the DOH after a recent inspection. Trustee Stewart 2nd the motion. All present voted in favor.

**Court Audit**

Trustee Smith made the motion to approve the December 2020 Monthly court Audit/reconciliation. Trustee Lewis 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer**

Clerk-Treasurer Acker updated the Village Board with the latest on Computel’s audit and collections of GRT’s with RG&E/NYSEG as notified to us by NYCOM. Michael Caton of Computel drafted a letter specific for our municipality to be sent to Jeffrey A. Rosenbloom, Esq. General Counsel of NYSEG and RG&G, which made reference to our local law asking for their corrected returns for audit periods going back 3 years (July 20,2017 to the present). Trustee Smith made the motion to approve and accept this letter to be presented on the Village letterhead and signed by Clerk-Treasurer Acker then sent to Jeffrey A. Rosenbloom, Esq. with a copy emailed to Michael Caton of Computel as instructed. Trustee Stewart 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to approve and accept the meeting minutes from January 26, 2021. Trustee Stewart 2nd the motion. All Present voted in favor. Trustee Smith made the motion to approve and accept the Budget Workshop minutes from February 1, 2021. Trustee Lewis 2nd the motion. All present voted in favor.

**Abstract #009**

Trustee Smith made the motion to approve Abstract #009 in the amount of $111,988.71 with vouchers numbered 406-462 and checks numbered 30402-30458. Total claims from the General Fund are $38,344.62. Total claims from the Water Fund are $13,772.11. Total claims from the Sewer Fund are $59,871.98. Trustee Lewis seconded the motion. All present voted in favor.

**Mayor Henner**

The Mayor made the board aware that OIC Zackery Powell submitted his resignation from his position with the Village of Wolcott effective January 29, 2021. Mayor Henner asked for a motion from the board to accept the resignation. Trustee Smith made the motion to accept OIC Powell’s resignation. Trustee Marshall 2nd the motion. All present voted in favor.

Mayor Henner updated the board on the zoom meeting that was held by Theresa Wilson from Olio Consulting NY on February 8, 2021 via Zoom on EO 203, NY State Police Reform & Reinvention Collaborative in line with the governors’ mandate. The meeting was held open for 20 minutes then closed due to no one from the public being in attendance. The next step will be a survey placed on the Village Police website. This notice will be advertised in the Finger Lakes Times which is an official Village paper.

**Trustee Stewart**

Linda Shippers mentioned that when she was removing Christmas decorations from the grandstand she noticed a sleeping bag, totes, beer cans and liquor bottles. Deputy Clerk-Treasurer Norsworthy stated that OIC Powell used to monitor the grandstand and kick loiters off. We currently do not have that resource.

Trustee Stewart asked if the Comprehensive plan can be approved at the next meeting. Mayor Henner reminded Trustee Stewart that this needs to be on the agenda before a meeting. Clerk-Treasurer Acker will make sure it is on the agenda for February 23, 2021.

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Trustee Smith asked about the status of cameras for the police department and the estimate for a new DVR. Two separate companies have been contacted for estimates.

Trustee Smith mentioned that they have started to canvass for the police officer vacancy. Deputy-Clerk Norsworthy was asked to pull Zack Powell’s profiles from all the systems.

**Trustee Lewis**

Asked about the status of the water car. Different Village staff has been using it and has been working ok so far.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive session to discuss personnel issues at 7:52 pm. Trustee Marshall seconded the motion. All present voted in favor. Clerk-Treasurer Acker was asked to stay.

Trustee Smith made the motion to move the meeting back to open session at 8:27pm. Trustee Marshall 2nd the motion. All present voted in favor.

**Adjournment**

Trustee Smith made the motion to adjourn the meeting at 8:28pm. Trustee Stewart seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on February 23, 2021 at 7:00pm in the Village Hall Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer