VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

Nov 9, 2021

7:00 pm

Members Present: Deputy Mayor Dan Smith, Trustees: Andrew Marshall and Dave Lewis

Excused: Mayor Chris Henner

Others Present: Fran Acker, Misty Harper, Ed Wazinski, Jerry Lasher, Brett Norsworthy, Tim Jones, Ron Lancy, Otis Vezzose, Al Gow, and Brian Ritchie.

Deputy Mayor Smith called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Fire Department-Jerry Lasher**

Chief Lasher presented the Village Board with September and October reports along with the confirmed Wayne County Equipment Inventory Report.

The Fire Department is still showing a little caution with some EMS calls.

They are having problems with RG&E. There are less people due to the fact RG&E are doing more sub-contracting.

Chief Lasher stated the department will be purchasing more barricades from JC Smith Safety.

The chief also mentioned the overhead doors no longer work correctly since the lights were upgraded to LED. Upstate Overhead is working with the Fire Department to try and repair.

**Police Department-OIC Brian Ritchie**

OIC Ritchie spoke with the undersheriff in regards to the rifle that has been sitting at the Wayne County Sheriff’s Department for the Wolcott Village PD for years as part of a past grant. The undersheriff was able to confirm it does belong to the Village of Wolcott PD and is working to move forward with it’s release to the Village of Wolcott.

OIC Ritchie attended railroad safety for kids. As a result, the Village of Wolcott also became eligible for an annual Christmas toy program. The target date for the event this year is December 18, 2021. OIC Ritchie is also now the local Rep for Railroad Safety for kids.

See Monthly Report.

The Police Dept. recently had an OSHA inspection. Requested reports and summaries were provided by Clerk-Treasurer Acker as requested. Trustee Lewis made the motion to accept the updated workplace Violence prevention training documents that were provided to replace what was currently on hand. Trustee Marshall 2nd the motion. All present voted in favor.

Deborah McNaughton with the NYS DOL notified OIC Ritchie and Clerk-Treasurer Acker that every police officer employed by the Village of Wolcott needs to be offered the HBV vaccine at no charge to the employee or they can sign a declination statement. Ms McNaughton provided a Declination statement form. Trustee Lewis made the motion to accept the HBV declination policy. Trustee Marshall 2nd the motion. All present voted in favor.

Since there has been new employees, it was discussed to have Clerk-Treasurer Acker reach out to Ray Wellington to inquire on PESCH training for Village employees.

**Highway Department-Tim Jones-Nick Rizzo absent**

Mr. Jones stated all is still going well. He and Chris Breen are caught up on leaf pick up around the Village. They worked with Trustee Marshall to install light for flag by Venus fountain.

Deputy Mayor Smith mentioned light pole #2 or #3 on Smith Street was out. Deputy Clerk-Treasurer Norsworthy will call it in on Wednesday 11/10/2021.

Mr. Jones indicated Bob Crane has started the tree trimming around the Village and the holiday lights are starting to be on.

Deputy Mayor Smith thanked Mr. Jones again for stepping in and helping out in Nick Rizzo’s place while he is out on medical leave.

**Sewer Department-Tommy Mettler-Excused**

**Water Department-Ed Wazinski**

Mr. Wazinski provided a 2nd estimate for a low lift pump replacement. This was from Casters in the amount $1,900 to remove and $1,600 to reinstall vs Layne Christensen’s in the amount of $12,565.00. Both to inspect and repair if necessary =TBD.

Trustee Marshall made the motion to approve the HACH annual service agreement quote # HACH616089 in the amount of $9,682.17. Trustee Lewis 2nd the motion. All present voted in favor.

Mr. Wazinski made the board aware that all accounts that could be shut off were. Those that had signed COVID attestations or had broken water services were not. Approx. $11,000 was brought in since the last meeting and the shut off list was discussed. Garth Moody has been shadowing Ed Wazinski during the shut off process. Deputy Mayor Smith asked if digs could be done to get the broken water services fixed and asked for a list of the broken services. The response received was “depends on the weather and labor resources”.

**Code Enforcement-Otis Vezzose**

There were more issues with the chickens on Draper Street. The landlord has addressed with the tenants who own the chickens and they agreed to keep them caged in.

Deputy Clerk-Treasurer provided an updated list to the board of abatement events. There are a couple of properties who are getting close to time for 1st action that may be needed according to local law. This will be reviewed at the next meeting.

**Casters Well Drilling & Water Conditioning**

Trustee Marshall made the motion to approve Estimate #3113 in the amount of $1,900.00 to disconnect pump and breakdown. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to approve Estimate #3129 in the amount of $1,600.00 to reinstall pump. Trustee Lewis 2nd the motion. All present voted in favor.

Inspect and repair if necessary TBD

**Village Clerk-Treasurer-Fran Acker**

Trustee Lewis made the motion to prepay NYSLRS 2022 ERS annual invoice in the amount of $59,865 and PFRS annual invoice in the amount of $9,731. Savings of $575.00 if paid by December 15, 2021. Trustee Marshall 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker shared Civil Rights Compliance Review letter (from NYS DOT) with the board stating the Village of Wolcott is in compliance with all applicable Federal and State regulations mandated for a Civil Rights Program.

**Meeting Minutes**

Trustee Lewis made the motion to accept and approve the minutes from the October 26, 2021 Department Head Meeting. Trustee Marshall 2nd the motion. All present voted in favor.

**Abstract**

Trustee Lewis made the motion to approve Abstract #006 in the amount of $124,444.86, with vouchers numbered 285-337 and checks numbered 30955-31007. Total claims from the General Fund are $49,303.06. Total claims from the Water Fund are $46,762.41. Total claims from the Sewer Fund are $28,379.39.Trustee Marshall seconded the motion. All present voted in favor.

**Resolutions**

**Resolution 2021-11**

**Introduced by**: Deputy Mayor Dan Smith

**WHEREAS**, the Village of Wolcott, New York, County of Wayne requests the collection of delinquent Village taxes for the year 2021-2022 by the County of Wayne, New York pursuant to Wayne County Local Law No.4-1978 and Section 1442 of the Real Property Tax Law.

**BE IT THEREFORE RESOLVED**, that the Village Clerk of Wolcott, New York is hereby authorized and directed to send a certified copy of this resolution, together with the account and certificate described in Subdivision 3, Section 1426 of the Real Property Tax Law to the Wayne County Treasurer in accordance with the provisions of Section 2 of the Wayne County Local Law No.4-1978 for the year 06/01/2021-5/31/2022.

Adopted by the following vote:

Ayes: Deputy Mayor Smith, Trustees: Marshall and Lewis

Excused: Mayor Henner

Nays: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 9th day of November, 2021 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 9th day of November, 2021.

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Village Clerk

**Resolution 2021-12**

Introduced by: Trustee Marshall

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village

Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, monies therefore, may be provided by transfer from the unexpected balance of an appropriation

for contingencies, from unappropriated cash surplus on unappropriated revenues within a fund or by

borrowing pursuant to the General Finance Law.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the General Fund:

\_\_\_\_\_\_\_\_\_\_A/C#\_\_\_\_\_\_\_\_\_\_\_\_\_\_ITEM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DB.\_\_\_\_\_\_\_\_\_\_\_CR.\_\_\_\_\_\_\_\_\_

A5110.4 Street Maintenance-Contractual $5,000.00

A5110.2 Street Maintenance-Equipment $5,000.00

Total: $5,000.00 $5,000.00

Adopted by the following vote:

Ayes: Deputy Mayor Smith, Trustees: Lewis and Marshall

Excused: Mayor Henner

Nays:

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Village of Wolcott

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Village Clerk

**Trustee Marshall**

Trustee Marshall said he finished working on installing the light for the flag by Venus with Chris Breen and Tim Jones from the Highway Department.

Deputy Mayor Smith asked if there was any more feedback from the resident on New Hartford Street regarding the driveway issue. Nothing more to this point since the highway department addressed the concerns.

**Trustee Lewis**

Trustee Lewis asked if the old Galaxy shop location would be a good spot to install EV chargers and for a parking area and if ARPA funds could be used. Clerk-Treasurer Acker will reach out to Barbara VanEpps at NYCOM with the question regarding ARPA funds.

**Deputy Mayor Smith**

Deputy Mayor Smith reminded those employees present that the board has an open door policy and that employees should feel comfortable to contact any board member with anything.

**Time for Public**

Chief Jerry Lasher said the Fire Department did participate in Fire Prevention week. Due to COVID, they did not go to schools as normal, but was able to reach out to a pre-school.

The seniors group had their 2nd meeting at the Fire Hall since the pandemic and said thanks for being allowed to be back. They will be holding more meetings at the Fire Hall with the weather changing.

Sexual Harassment/Discrimination Training for the Fire Department will be Nov. 19, 2021.

Deputy Clerk Norsworthy asked if there was knowledge by the board at this time of any changes to be made to the Mobile Home or Animal Laws that will be reviewed at a future meeting.

Ron Lancy has his water meters read for the next billing period excluding exceptions.

OIC Ritchie updated the Village Board regarding a loose dog issue on Delf Drive belonging to Dylan Briggs who lives outside of the Village. Officer Ritchie spoke with Butler Justice Jeff Harper on ideas on how to remedy the situation. Judge Harper suggested tickets to be written by the Village Animal control Officer due to the dog being loose within the Village limits and it is Village codes being broken. OIC Ritchie will speak to all parties involved of action to be taken moving forward.

Deputy Mayor Smith made a motion to move the meeting to executive session at 8:22 pm to discuss a contractual matter. Trustee Marshall 2nd the motion. All present voted in favor. OIC Ritchie, Clerk Treasurer Acker and Misty Harper were asked to stay.

Deputy Mayor Smith made a motion to move back to regular session at 8:44 pm. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to adjourn the meeting at 8:48 pm. Trustee Lewis seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on December 14, 2021 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer