VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

March 23, 2021

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dan Smith, Andrew Marshall, Dave Lewis and Norma Stewart

Others Present: Fran Acker and Brian Ritchie

Mayor Henner called the Meeting to order at 7:00 pm with the Pledge of Allegiance.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive at 7:01pm to discuss a personnel matter. Mayor Henner seconded the motion. All present voted in favor. Brian Ritchie remained for executive only.

Trustee Smith made the motion to move the meeting back to open session at 7:26pm. Trustee Lewis 2nd the motion. All present voted in favor.

Additional present after executive: Ron Lancy, Deb Hall, Brett Norsworthy, Ed Wazinski, Nick Rizzo, Otis Vezzose, and Jerry Lasher.

**Police Department**

Trustee Smith made a motion to approve Herrtronics Inc. quote for cameras in the amount of $966.17 total to include labor. Trustee Stewart 2nd the motion. All present voted in favor.

**Highway Department-Nick Rizzo**

Mr. Rizzo stated snow equipment is still out even with the recent warm weather to stay prepared for any future bad weather into next month.

Everything is going well. He wants to replace timber around the bandstand in Northup Park. Trustee Stewart mentioned she would like to have the floor of the bandstand finished with a clear coat.

Mayor Henner stated trees at Falls Park will be cut. The Mayor also asked Mr. Rizzo to take a look at the deck at the overlook and take care of whatever needs to be done.

Nick asked what can be done about the furniture by residences curbsides that has been sitting for a while. Mayor Henner said that Mr. Rizzo is to notify the Village Office of anything sitting more than a week and a notice will be sent to the resident to notify them of our code and action that needs to be taken.

See attached report.

**Fire Department-Jerry Lasher**

Chief Lasher provided a report for February 2021. He informed the board that the month was slower but the events were more serious.

Gear approved at a previous meeting for 2 new member has been ordered.

The Fire Department has had their annual sexual harassment training.

The annual ladder testing is completed. 1 ladder needs a new extension rope. All the remaining ladders are good.

The bumper on the tanker is being fixed.

Elections for the fire department is being held the 2nd Thursday of April at 7:30pm.

The burning ban is in effect from March 16-May 16, 2021. Burning pits, campfires, rec fires are ok, nothing over 3ft diameter or height.

**Sewer Department-Tommy Mettler-excused**

Mayor Henner stated landscaping is being done at the sewer plant as a result of the EQ Project.

**Water Department-Ed Wazinski**

Ed Wazinski notified the board that Greg Kerschner passed his written water test when attending water school in Cortland.

Mr. Wazinski built a wall at the Lake Plant for a secondary containment. A 2nd one for the Springs is on order.

Ed will be meeting with Clark Patterson and Lee, and also the Department of Health this week.

Ed stated the lake level is low, also that a new sump pump is need for the Lake Plant and he needs to address repairs from this past fall.

The Mayor asked for a “to-do” list.

The Water Department reported that the Former Heluvagood Plant needs a new water meter.

The users for account#73300 and #12300 made a request of the board to forgive late fees stating they were not receiving their bills. Trustee Smith made the motion to forgive the late fees on Account #73300 in the amount of $53.07. Trustee Marshall 2nd the motion. All present voted in favor. Trustee Smith made the motion to forgive the late fees on Account #12300 in the amount of $89.30. Trustee Marshall 2nd the motion. All present voted in favor.

New water service application submitted for seasonal use at 6554 East Port Bay Road between Tyrrell and Bovee Road. Trustee Smith made the motion to approve the new water application at the customers cost for 6554 East Port Bay Road. Trustee Stewart 2nd the motion. All present voted in favor.

The COVID utility memorandum is due to expire March 31, 2021. There was a discussion on how to proceed since relevy is also coming up. Mayor Henner did state we have to wait and see what may change when March 31 arrives.

**Code Enforcement-Otis Vezzose**

Mr. Vezzose had a discussion with the board about his large water bill.

The Code Enforcement Officer reported that a dumpster was dropped off at a Lake Ave. address to clean up a reported code complaint. One of the residents of the location stopped by the office to confirm they were working on the clean-up and confirm the price of the dumpster. The Mayor asked if there were other properties in the same state that the board needed to be aware of. One on Lake Ave. was mentioned.

**Court Audit**

Trustee Smith made the motion to approve the February 2021 Monthly court Audit/reconciliation. Trustee Stewart 2nd the motion. All present voted in favor.

**Village Clerk-Treasurer**

Trustee Smith made the motion to approve the Treasurer report and financials for February 2021. Trustee Stewart 2nd the motion. All present voted in favor.

Governor Cuomo has announced that domestic travelers will no longer be required to quarantine after entering NY. Trustee Smith made a motion to remove the temporary amended portion of the employee vacation policy that was previously approved requiring quarantine. Trustee Stewart 2nd the motion. All present voted in favor. Clerk-Treasurer Acker will notify the employees.

**COVID-19 Action Plan**

Trustee Smith made the motion to accept and approve the Village of Wolcott Pandemic Operations Plan approval. The section of 10 day quarantine will be removed. Trustee Stewart 2nd the motion. All present voted in favor. Clerk-Treasurer Acker will provide copies to all employees.

**Organizational Meeting**

The Annual Organizational Meeting is scheduled for April 13, 2021 at 6:30pm at the Village Hall Conference Room.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the minutes from the March 9, 2021 Tentative Budget Hearing. Trustee Stewart 2nd the motion. All Present voted in favor.

Trustee Smith made the motion to accept and approve the meeting minutes from March 9, 2021. Trustee Stewart 2nd the motion. All Present voted in favor.

**Village Clerk-Treasurer**

Trustee Smith made the motion to approve payment of WLB invoice #185833 for Accounting Software Support Contract for the period of 4/1/2021-3/31/2022 in the amount of $1,080. Trustee Marshall 2nd the motion. All present voted in favor.

The Village received a check from NYMIR in the amount of $8,517.36 for depreciation for roof repair on the water plant from 2/15/2019.

**Resolution 2021-1**

Theresa Wilson with Olio Consulting prepared the Police Reform and Reinvention Collaborative Plan which was on the Village website from March 11-March 21, 2021 requesting resident feedback. According to Theresa, no comments were received.

**Resolution 2021-1**

**Adopt the Collaborative Police Reform and Reinvention Collaborative Plan of the Village of Wolcott, New York**

**Pursuant to Executive Order 203**

**WHEREAS,** the Governor has determined that urgent and immediate action is needed to eliminate racial inequities in policing, to modify and modernize policing strategies, policies, procedures, and practices, and to develop practices to better address the particular needs of communities of color to promote public safety, improve community engagement, and foster trust; and

**WHEREAS,**the Governor, on June 12th, 2020, enacted Executive Order 203 entitled the “New York State Police Reform and Reinvention Collaborative”; and

**WHEREAS**, pursuant to Executive Order 203 each local government entity, including the Village, which has a police agency operating with police officers adopt a policing reform plan after performing a collaborative review of the needs of the community served by its police agency, and evaluate the department’s current policies and practices to address any racial bias and disproportionate policing of communities of color and promote trust, fairness, and legitimacy; and

**WHEREAS**, the Village, hired a Consultant to meet the requirements of Executive Order 203, engage the community stakeholders, and create a draft and final plan; and

**WHEREAS**, on February 8, 2021, the community stakeholders were engaged through a public forum, held through Zoom and publicly noticed, and was held for stakeholders to provide comments on the policing services in the Village of Wolcott; and

**WHEREAS**, on February 13, 2021 and the thirteen days thereafter, the community stakeholders were engaged through a public survey, which was held for stakeholders to provide feedback on the policing services in the Village of Wolcott; and

**WHEREAS**, on March 11, 2021,such draft plan was offered to the public to provide comments for a period of ten-days, such plan was accessible through the Village website and appropriately noticed to the public, and

**WHEREAS**, with no public comments received at the expiration of stated ten-day review period, there were no ratifications within the Draft Plan, and this Draft Plan was modified to the Final Plan; and

**NOW, THEREFORE BE IT HEREBY RESOVLED**the Village Board of Trustees of the Village of Wolcott hereby adopts the foregoing Resolution to establish the Plan in compliance with Executive Order 203; and

**BE IT FURTHER RESOLVED,** that certified copies of this resolution be forwarded to Governor Andrew M. Cuomo and New York State Budget Director Robert F. Mujica Jr.

STATE OF NEW YORKCOUNTY OF WAYNEVILLAGE OF WOLCOTT

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of said Village of Wolcott.*

*Dated:  March 23rd, 2021*

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Village Clerk, Village of Wolcott

Trustee Smith made the motion to approve the NYS Police Reform and Reinvention Collaborative Final Plan for the Village of Wolcott. Trustee Stewart 2nd the motion. All present voted in favor. Mayor Henner filled and signed the plan’s certification form. Clerk-Treasurer Acker will email the plan, resolution and signed certification to the NYS budget office as instructed by Theresa Wilson before April 1st, 2021 deadline.

**Facilities Use Requests**

Trustee Smith made the motion to approve the use of the Northup Park on July 12, July 19, July 26 and Aug 2, 2021 @ 6:30 pm, if needed, by the Wolcott Public Library for Summer Reading Entertainment Programs. Trustee Marshall 2nd the motion. All present voted in favor.

**Wolcott Farmers Market**

The Village Office has received some inquiries about this year’s farmers market. Wayne County Tourism is updating their website and called about days and hours. The “Old Wolcott” Committee called to schedule float. Butler Historian would like a booth. Dave Savary is again interested in managing and suggested extending the hours to 6pm instead of 5pm starting May 24th, 2021. Mr. Savary also suggested advertising on the theater marquee at a cost of $25.00 a day. It was agreed to have this year’s farmer’s market start May 24th, on Mondays and Thursdays from the hours of 1-6pm. Advertising will be determined as dates gets closer. Deputy-Clerk Norsworthy will updated all documents. Clerk-Treasurer will return all those who have contacted the office so far.

**Mayor Henner**

Nothing more than discussed previously

**Trustee Stewart**

Nothing at this time.

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Reviewed the past due water/sewer customer list and voiced some concerns about the amount still due.

**Trustee Lewis**

Nothing at this time.

**Time for the Public**

Deputy-Clerk Norsworthy mentioned that Ed Wazinski went to Leavenworth School it needs a meter. The price is $864.00. It was decided on a radio read meter.

Deb Hall-stated she represents the FL Landlord Associations and noticed the Village has a Landlord Registration and asked about it.

Nick Rizzo explained that the pad is ready at the highway department for E&V to deliver the diesel fuel tank. There was a discussion about resurface of the parking area at the Sewer Plant and the need to reach out to the Town of Wolcott.

Trustee Smith made the motion to approve Schmidt’s Quote Q147386 in the amount of $864.17 for the radio meter to be installed at the Leavenworth School. Trustee Lewis 2nd the motion. All present voted in favor.

**Executive Session**

Trustee Smith made the motion to move the meeting into executive at 8:42 pm to discuss a contractual and personnel matter. Trustee Marshall seconded the motion. All present voted in favor. Otis Vezzose stayed until 9:05pm.

Trustee Smith made the motion to move the meeting back to open session at 9:45pm. Trustee Marshall 2nd the motion. All present voted in favor.

Robert Dwello declined the offer for the Police position. Trustee Smith made the motion to hire Brian Ritchie as Full Time Police Officer for the Village of Wolcott at a salary of $34,999 annually plus full paid Family Insurance and is entitled to all benefits and follow guidelines according to the union contract starting May 1, 2021. This is contingent of background check, references and drug test. All present voted in favor.

**Adjournment**

Trustee Lewis made the motion to adjourn the meeting at 9:52 pm. Trustee Smith seconded the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on April 13, 2021 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer