VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

November 8, 2022

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, and Andrew Marshall

Members Absent: Trustee: Misty Harper

Others Present: Fran Acker, Ed Wazinski, Jerry Lasher, Toni M. Kellam, Pete Gillette, Ryan Henry, OIC Brian Ritchie, Kelly Geiwitz, Charles Geiwitz and Ron Lancy.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**6354 East Port Bay Road**

Mr. and Mrs. Geiwitz were present to ask about abandoning the water and sewer at one service at 6354 East Port Bay Road that they have been paying for the services since 2017. It was explained to them that there is a fee for abandonment and what the process is and why there is a fee. They asked if possible to have an outside vendor. Ed Wazinski did explain a licensed water operator does have to be part of the process and there is material, so there will be some fee to the Village. The Village Board explained they will discuss all the options and what is involved and get back to Mr. and Mrs. Geiwitz.

**Fire Department-Chief Jerry Lasher**

Reported 33 calls for October. Provided monthly 911 report.

Annual physicals for the members are scheduled for this week.

Annual Sexual Harassment training is scheduled for this week.

There are issues with the quint. Penn will quote a price for engine work with warranty.

**Police Department-OIC Brian Ritchie**

See attached report.

Occupant at 5948 Williams St. did not show up as requested to discuss nuisance abatement. The Village will reach out to the Village Attorney for the next steps according to local nuisance abatement law.

**Highway Department- Nick Rizzo-Absent**

**Sewer Department-Tommy Mettler-Absent**

**Water Department-Ed Wazinski**

Mr. Wazinski stated the new pump is not yet operational. He will contact F.W.Webb to use their machine shop on the flange.

The Village will supply Village resident’s necessary connections and plastic water lines at no cost if they would like to replace their existing water lines. The residents are responsible for excavation costs and hookup. This is an effort to replace any deteriorating lines.

Mr. Wazinski will look at the water and sewer line connections for 6354 East Port Bay Road before any decisions are made. Trustee Smith made the motion to approve a fee of $1,000 -$1,500 per each connection depending on findings if Mr. and Mrs. Geiwitz uses their own vendor. This is to cover the Village’s costs. Trustee Lewis 2nd the motion. All present voted in favor.

HACH annual service agreement was tabled.

Lader’s Landing has not been charged sewer and should have been. The customer will be charged for sewer moving forward.

**Code Enforcement**

Tom Sawtelle penned a memo to the board in response to Trustee Smith regarding steps necessary to remedy code violations at 12019 East Main Street.

**Village Clerk-Treasurer-Fran Acker**

Trustee Marshall made the motion to accept the July 2022 Treasurer’s report and financials. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Marshall made the motion to accept the August 2022 Treasurer’s report and financials. Trustee Lewis 2nd the motion. All present voted in favor.

**Meeting Minutes**

Trustee Smith made the motion to accept and approve the minutes from the October 25, 2022 meeting. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Lewis asked to have an amendment made to the minutes for the November 1st, 2022 public hearing. The unofficial and unapproved minutes notes “members absent: Misty Harper”. The amendment is made that Trustee Harper was present as stated in Members Present. Trustee Smith made the motion to accept the November 1st, 2022 minutes with the before mentioned amendment. Trustee Lewis 2nd the motion. All present voted in favor.

**Abstract #006**

Trustee Smith made the motion to approve Abstract #006 in the amount of $68,932.39, with vouchers numbered 290-350 and checks numbered 31686-31746. Total claims from the General Fund are $37,898.09. Total claims from the Water Fund are $24,756.35. Total claims from the Sewer Fund are $17,083.65. Trustee Marshall seconded the motion. All present voted in favor.

**Resolution 2022-17-Collection of Delinquent Taxes**

**Resolution 2022-17**

**Introduced by**: Mayor Christopher Henner

**WHEREAS**, the Village of Wolcott, New York, County of Wayne requests the collection of delinquent Village taxes for the year 2022-2023 by the County of Wayne, New York pursuant to Wayne County Local Law No.4-1978 and Section 1442 of the Real Property Tax Law.

**BE IT THEREFORE RESOLVED**, that the Village Clerk of Wolcott, New York is hereby authorized and directed to send a certified copy of this resolution, together with the account and certificate described in Subdivision 3, Section 1426 of the Real Property Tax Law to the Wayne County Treasurer in accordance with the provisions of Section 2 of the Wayne County Local Law No.4-1978 for the year 06/01/2022-5/31/2023.

Adopted by the following vote:

Ayes: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith and Andrew Marshall

Nays: None

Absent: Trustee Misty Harper

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 8th day of November, 2022 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 8th day of November, 2022.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Village Clerk

**Facilities Use Request**

Trustee Smith made the motion to approve use of the Northrup park parking lot on November 12, 2022 between 4:00pm and 6:00pm for the Vet Center Van. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve use of the Northrup Park and Gazebo for the dates of 11/25/2022-1/2/2023 for the festival of trees. Tree lighting will be 12/3/2022 at 6:30pm by the Wolcott Historical Society. Trustee Marshall 2nd the motion. All present voted in favor.

Old Wolcott Celebration Meeting is scheduled for 11/10/2022 @6:30 pm at the Huron Town Hall. Trustee Smith and Lewis will attend for the Village of Wolcott.

**Mayor Henner**

Nothing at this time.

**Trustee Harper-absent**

**Trustee Marshall**

Nothing at this time.

**Trustee Smith**

Nothing at this time.

**Trustee Lewis**

Nothing at this time.

Fire Chief Jerry Lasher mentioned that they had concerns regarding Leavenworth School since it has reopened. There has been no updates regarding fire safety with windows and exits.

Trustee Smith made the motion to move the meeting into executive session at 8:47pm for a personnel reason. Trustee Lewis 2nd the motion. Clerk-Treasurer Acker was asked to stay. Trustee Smith made the motion to move back to regular session at 9:03pm. Trustee Marshall 2nd the motion.

Trustee Smith made the motion to adjourn the meeting at 9:13 pm. Trustee Marshall 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on December 13, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer