VILLAGE OF WOLCOTT

BOARD OF TRUSTEES

VILLAGE HALL CONFERENCE ROOM

DEPARTMENT HEAD MEETING

March 22, 2022

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Others Present: Fran Acker, Nick Rizzo, Ed Wazinski, Pete Gillette, Ron Lancy, Ryan Henry, and Brian Ritchie

Deputy Mayor Smith called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Appointment of Deputy Clerk-Treasurer**

Trustee Smith made the motion to appoint Toni Kellam as Deputy Clerk-Treasurer at starting wage of $16.00 during probationary period until June 1, 2022. The rate will increase to $17.25 after the probationary period ends. Ms Kellam will be full time at 36 hours a week and receive FT benefits once probation period has ended. Trustee Marshall 2nd the motion. All present voted in favor.

**Fire Department-Ryan Henry**

The donator to the Fire Department made a request to have the words “Americas Bravest” put on the recently acquired fire truck.

Elections are scheduled for April 7th.

Mr. Henry thanked Trustee Marshall for all of his work on the T-11.

Pete Gillette provided quotes for fire hoses from Har-rob and Fire-End & Croker. Trustee Smith made the motion to approve the quote in the amount of $12,124.40 from Fire-End & Croker for hoses. Trustee Marshall 2nd the motion. All present voted in favor.

Pete provided an updated list of vendors for the grant.

Mayor Henner confirmed everything has been submitted to Municipal Solutions for the CARES grant application to be completed and submitted.

**Police Department-OIC Brian Ritchie**

See Monthly Report.

**Highway Department- Nick Rizzo**

Mr. Rizzo sat in on the dig safety course. Dig Safely NY is now called UDIGNY.

There was an issue with one of the village trucks, but is fixed now.

The Highway Department has been busy filling potholes, picking up brush, fixing sod, etc.

**Water Department-Ed Wazinski**

Mr. Wazinski stated the roof over the deck at the water plant is sagging. The Mayor advised for him to get some quotes for repair.

Ed Wazisnki suggested putting up posts & chains at the Lake plant to stop large trucks from using it as a turnaround because the asphalt is being torn up.

The annual water quality report is being worked on. Ed has submitted to Sheryl at the DOH for review. Some revisions have been made. The report is due by May each year.

Mr. Wazinski made the board aware he has to order a cellular replacement for Eagle Road.

Account # 06300 was converted from multi to single family in September 2021. Asked about how to have water/sewer billing converted to one. Trustee Lewis made the motion to have recent bill for March 2022 credited for one bill and converted to a single resident billing moving forward. Trustee Harper 2nd the motion. Trustee Smith abstained from the vote. All others present voted in favor.

Acct #09020 stated they had mentioned to Brett Norsworthy previously that they should only have 2 services on this location not 3. Otis Vezzose followed up with the location and confirmed this was a 2 family residence and not a 3. Trustee Smith made a motion to change the billing to 2 services. Trustee Marshall 2nd the motion. All present voted in favor.

**Sewer Department-Tommy Mettler-Excused**

Mayor Henner brought to the board that Kreher’s Egg Farm reached out inquiring to tie into the sewer force main. The Mayor in turn reached out to the Engineer to explain about the dynamics of the sewer force main. This was not built for others to build into. Eric Weiss would not have an issue for this one time, (the egg farm), but would not go any further, it could weaken the system, etc. Some other concerns the board presented are: billing ownership and effects to chemical readings. Mayor Henner made a motion to allow Kreher’s Egg Farm to tie into the sewer force main. Trustee Smith 2nd the motion. Votes: Ayes: Mayor Henner; Nays: Trustees: Harper, Marshall, Smith and Lewis

**Property Maintenance**

An ad will be run in the shopper for mowing bids for property’s that do not maintain lawns within Village Codes.

**Village Clerk-Treasurer-Fran Acker**

Clerk-Treasurer Acker presented the tentative FY 22-23 budget to the board to review. Changes included increase to heat/gas, change to the CHIPS expenditure account per the OSC and AIM funding amount. Trustee Smith made the motion to approve the changes and to set the public hearing for April 12th, 2022 at 6:00 pm. Trustee Lewis 2nd the motion. All present voted in favor.

Trustee Smith made the motion to approve pre-payment of Just Solution invoices #115675 and 116653 both in the amount of $992.25 for monthly monitoring and IT services. All present voted in favor.

Trustee Smith made the motion to approve pre-payment of Williamson Law Books invoice #190955 in the amount of $1188.00 for Accounting Software Support for 4/1/2022-3/1/2023. Trustee Lewis 2nd the motion. All present voted in favor.

The Village Office will be closed Friday March 25th and Monday March 28, 2022 due to Clerk-Treasurer Acker taking time off.

**Meeting Minutes**

Trustee Lewis made the motion to accept and approve the minutes from the February 22, 2022 CDBG Grant-Cares Application Public Hearing. Trustee Harper 2nd the motion. Trustee Smith and Marshall voted in favor. Mayor Henner abstained because he was not present at the Public Hearing.

Trustee Smith made the motion to accept and approve the minutes from the February 22, 2022 Department Head Meeting with amendments mentioned in March 8th meeting. Trustee Lewis 2nd the motion. Trustee Marshall and Harper voted in favor. Mayor Henner abstained because he was not present at the Public Hearing.

Trustee Lewis made the motion to accept and approve the minutes from the March 8, 2022 meeting. Trustee Marshall 2nd the motion. Mayor Henner, Trustees Lewis and Marshall voted in favor. Trustee Smith and Harper abstained because they were not present at the meeting.

**Facilities Use Requests**

Trustee Smith made the motion to accept the use of Northrup Park on 4/2/2022 from 12:00pm-2:00pm by LNB for the Annual Easter Egg Hunt. Trustee Marshall 2nd the motion. All present voted in favor.

The board continued the discussion regarding food truck peddler fees within the Village. Trustee Smith made the motion to increase food truck peddler fees for food trucks from outside the Village of Wolcott to a daily rate $250 for the truck plus $25.00 per person in the truck. Trustee Harper 2nd the motion. All present voted in favor.

**Trustee Marshall**

Trustee Marshall has presented another bid for a water work truck for the water department. Trustee Marshall made the motion to purchase a 2016 Chevy Work Truck with a plow from Joe Basil Chevy in Depew NY in the amount of $21,500.00 from the Water Reserves. The vehicles starting price was $29,000. Comparable bids came in higher for less of a vehicle. Trustee Smith 2nd the motion. All present voted in favor.

**Mayor Henner**

The Mayor received a letter for the DOH that the Village is still in need of a Health and Safety Officer.

**Trustee Harper**

Trustee Harper inquired if Dr. Chan’s Garden could be made into a dog park? Nick Rizzo is going to look into the area and further research will be done.

**Trustee Smith**

Nothing at this time.

**Trustee Lewis**

Trustee Smith spoke with Colacino Industries regarding how customers pay at electric charging. They can pay with an app or bar code on the charging system a rate per kilowatt hour.

Ed Wazinski mentioned he plans to blow hydrants the week of April 25th, 2022 and would like to have an ad in the shopper 2 weeks ahead of time.

Trustee Marshall made the motion to adjourn the meeting at 9:20 pm. Trustee Smith 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on April 12, 2022 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

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Clerk-Treasurer